

For-Profit Center Eligibility Criteria for Child and Adult Care Food Program

Organization/Sponsor Name: _____ ID #: _____

Site Name: _____ Qualifying Month and Year: _____

Step 1: Determine Participant (Child/Adult) Eligibility

A for-profit child care center interested in applying for the Child and Adult Care Food Program (CACFP) may qualify to participate only if during the calendar month preceding initial application at least 25 percent (based on enrollment or licensed capacity) of the participants either meet income guidelines for free or reduced-price meals **or** receive Title XX benefits:

- Meet income eligibility classifications for free or reduced-price meals based on household income guidelines for the CACFP [View the household income guidelines here](#).
- Receive benefits from Title XX of the Social Security Act and the center receives compensation from Title XX amounts.

A for-profit adult day center may qualify to participate if during the calendar month preceding initial application the center receives compensation from amounts granted under Title XIX and/or Title XX and at least 25 percent of the adults enrolled in care are beneficiaries of Title XIX or Title XX.

Step 2: Complete Calculation, Certification and Submit All 3 Documents

1. Enrollment list with the income eligibility category for each participating child/adult (A,B,C or by Title XIX or Title XX) and;
2. Attendance sheet(s) that illustrates the recorded participation for the qualifying month.

Use this table to calculate the center's qualifying percentage:

Enrollment or licensed capacity whichever is less for <i>qualifying month/year</i> _____	Total:
Number of participants eligible for A and B category based on their Household Income Statements or Title XIX or XX funding for the month listed above.	Total participants eligible:
Determine the center's qualifying percentage: Number of eligible participants divided by total enrollment or licensed capacity multiply by 100 = % (Do NOT round-up: 24.9% = 24%)	Center's Qualifying Percentage:

Sign below to certify that as a CACFP applicant (sponsor) you understand that a site's participation must meet or exceed the 25 percent meal eligibility based on the lesser of licensed capacity or enrollment on a monthly basis. In any month in which 25 percent eligibility is not met the organization is responsible for all meal program costs incurred and cannot claim reimbursement for that month.

 Name of Responsible Authority (please print)

 Title

 Signature of Responsible Authority

 Date