

Service Learning Library

Minnesota Service Learning

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Library Material Item	Author	Material Type	Description
A Facilitator's Guide for By the People	Corporation for National Service, Aug 2001	3 ring notebook	The ten training sessions are based on the real activities of AmeriCorps members during their service. During these sessions, AmeriCorp members will receive an introduction to ideas and skills which they will first practice in class and then bring to their current assignments.
A Framework for Understanding Poverty	Payne	Book	Dr. Payne offers a framework for understanding poverty as an issue that is influencing both education and society. She defines poverty as related to eight areas of resources (financial, emotional, mental, spiritual, physical, support systems, relationships/role models, and knowledge of "hidden rules") rather than being solely defined by lack of finances. In addition, Dr. Payne offers concrete strategies for working with students from poverty, including cognitive strategies and creating relationships. Workbook accompanying the book provides nine modules for a staff development workshop.
A Gallery of Portraits in Service-Learning Action Research in Teacher Education	Duckenfield/Swick	Book	This book gathers together teacher educators from ten institutions, who present a "gallery of portraits" of their efforts to foster integration of service-learning into their teacher education programs with the eventual goal of institutionalization.
A Guide to Authentic Instruction and Assessment: Vision, Standards and Scoring	Newmann/Secada/Wehlage	Book	This guide is intended to stimulate teacher reflection on standards for authentic intellectual quality, with the ultimate goal of helping teachers develop more authentic instruction, assessment and student performance. It includes scenarios and general guidelines for adapting the standards to the needs of particular schools, grade levels and subjects.
A Guide to Effective Citizenship Through AmeriCorps - August 2001	Corporation for National Service	3 Ring Notebook	This publication is intended to support your efforts to help members make the challenging but fulfilling connection between citizenship and the mission of AmeriCorps.
A Guide to Student Leadership Through Service	Campus Compact New Hampshire	Book	This publication is designed for anyone involved in student service activities on a college campus. The guide provides concrete activities that will develop and reinforce the leadership skills of students involved in community service. This guide will give you some ideas and strategies to move students beyond participation in service into the active coordination and development of service on your campus.
A Parent's Guide to Prevention: Growing Up Drug Free	U. S. Department of Education	Book	Helps parents talk about drug use with their children. It will help them guide their preschool-to-high school-age children as they form attitudes about drug use. It provides answers to children's questions as well as sources for help. Sections include: how this book will help you: laying the groundwork; talking with your children effectively; your child's perspective; how to teach your child about drugs; what to do if you think your child might be using drugs; getting involved & staying involved; specific drugs & their effects; where to get information & help. Photos & children's art.

A Practical Guide for Integrating Civic Responsibility into the Curriculum	Gottlieb/Robinson	Book	Recognizing that an intentional civic responsibility component was missing from many service learning initiatives, AACC selected six colleges from around the country to participate in a pilot project whose purpose was to identify service learning strategies to boost civic engagement and foster civic responsibility among community college students. The six participating colleges are Albuquerque TVI Community College, Albuquerque, New Mexico; Glendale Community College, Glendale, California; Hocking College, Nelsonville, Ohio; Mesa Community College, Mesa, Arizona; Miami-Dade Community College, Miami, Florida; and Oakton Community College, Des Plaines, Illinois. This guide is the result of two years of work by faculty, staff, and administrators at these colleges. (editors)
A Practitioner's Guide to reflection in Service-Learning - Student Voices & Reflections	Eyler/Giles	Book - Copy 1	This guide is a resource for anyone seeking to use critical reflection in service-learning. It is a practical resource to assist in developing reflection activities for service-learning courses, programs, and other forms of experience-based education. It is interactive by design and should foster active engagement on the part of the reader, through both the nature of its content and its accessibility.
A Practitioner's Guide to reflection in Service-Learning - Student Voices & Reflections	Eyler/Giles	Book - Copy 2	
Active Citizenship Today Field Guide	Close Up Foundation	Book	A how-to book for students interested in becoming involved in community service.
Administrator's Guide to Service Learning	Corporation for National Service	Pamphlet	The book is part of the series Linking Learning With Life and concretely explains how service-learning is an educational methodology. Wright explains how administrators may deal with scheduling, transportation, funding, and liability issues; professional development, curricular integrity, student assessment, and program evaluation educational issues; and building an infrastructure, public relations, and community support and involvement as support issues.
Agencies + Schools = Service-Learning A Training Toolbox	Points of Light Foundation	3 Ring Notebook	This guide is a training manual intended to facilitate the development of service-learning opportunities for young people, and the development of agency/school partnerships for service-learning. This is the trainer's manual and is intended to be used in schools or community organizations where adults are interested in implementing service-learning programs.
America's Source for Service Learning	Learn and Serve America	Pamphlet	
Assessing Learning Through Service	MDE	Video	Teachers in three Minnesota schools demonstrate methods of authentic assessment or performance-based assessment as they document what students learn through service-learning experiences. Featured tools include rubrics, checklists, portfolios, site supervisor interviews, reflection journals, student self-assessment, and teacher visits to sites. These programs help students meet Minnesota's new project-oriented High School Graduation Standards. The study guide includes copies of assessment tools shown in the video. The tape may be shown in four independent segments. The tape and guide are designed for staff development of teachers implementing service-learning programs.
Athletes Off The Field A Model for Team Building and Leadership Development...	Corporation for National Service	Pamphlet	This guidebook is intended to help coaches and other adults working with young athletes supplement their efforts to help student athletes develop leadership skills, team building and civic responsibility; discover ways to help student athletes learn how to be leaders off the field; and help set up a peer leadership program for sports teams irrespective of the students' age levels.
Becoming a Supervisor - Resource Guide for Community Service Supervisors	National Crime Prevention Council	Spiral Booklet	This guide was developed to help front-line supervisors in all kinds of community service programs. It was drawn from three major sources of information: a comprehensive needs assessment; views of supervisors who participated in Supervisory Skills Workshops; and literature of specialists in the fields of supervision, management, and community participation. The Guide includes information on the following supervisory roles: Communicator, Advisor, Team Builder, Planner/Manager, Community Partnership Builder/AmeriCorps Representative.

Being Your Best Character Building for Kids 7-10	Lewis	Book	This book is written for the child who desires to improve his or her character and define it within the values of caring, citizenship, cooperation, fairness, forgiveness, honesty, relationships, respect, responsibility, and safety. The reader has the opportunity to evaluate his or her own character first and then embark upon the task of improving it through the active study of the book's remaining ten chapters. Each chapter begins with a real life story that illustrates the highlighted value and then defines it by using child friendly language and examples. Each chapter also includes tips on improving the character value as well as "what if" scenarios that challenge the reader to consider the appropriate implementation. Inspirational quotes, black-and-white cartoon graphics, and opportunities to fill out the "character muscles chart" (a tracking chart of value use) are also included in every chapter. This book would be best used over a course of several months and with parental involvement. It would also be a
Best Practice - New Standards for Teaching and Learning in America's Schools	Zemelman/ Daniels/Hyde	Book - Copy 1	In its original edition, Best Practice was the first book to summarize the emerging standards of state-of-the-art teaching, offering practical descriptions of instructional excellence across the curriculum. Now, in this extensively revised and expanded second edition, we find updated descriptions of progressive teaching in six subject areas: reading, writing, mathematics, science, social studies, and the arts. While the second edition draws upon official standards documents from a disparate array of leading professional groups, it nonetheless reveals a surprising and encouraging level of agreement: The consensus is that students learn best in schools that are student centered, experiential, democratic, and collaborative - yet rigorously challenging. Following Best Practice, we may yet attain this goal.
Best Practice - New Standards for Teaching and Learning in America's Schools	Zemelman/ Daniels/Hyde	Book - Copy 2	
Beyond Four Walls: Credit for Learning	MDE	Video	
Beyond Leaf Raking Learning to Serve/Serving to Learn	Benson/ Roehlkepartain	Book	Presents a guide for designing and implementing programs which integrate service-learning into youth ministry. The introduction defines service-learning and explains the rationale for using it to engage Christian youth. Subsequent chapters describe impacts and provide a framework for planning and implementing a program, including discussions of roles, structured reflection, and evaluation. The final sections include brief ideas for 135 projects and a listing of resources.
Briefly Noted Papers Prepared for National Commission on Service-Learning	Learning In Deed	Booklet	These four papers were developed by organizations and consultants that were part of the Learning In Deed initiative, of which the National Commission on Service-Learning was a central part. These Papers are edited versions of documents prepared as input to the Commission in its April 2001 meeting. Each of the four papers focuses on a different aspect of service-learning: The "Practice Brief" was written by the Academy for Educational Development; the "Policy Brief" was developed by Educational Commission of the States; the "Research Brief" was developed by the RMC Research Corporation; and the "Resources Brief" was written by Shirley Sagawa, an independent consultant working with EDC (Education Development Center). Two crucial issues pervade all four briefs: the need for more and better research to provide convincing and objective evidence of its impact and the need for more extensive and effective professional development. Both have been under funded in the past, and both are essential if service-learning is
Building Partnerships for Change - For Drug Free Schools and Communities	Midwest Regional Center for Drug Free Schools and Communities	Set	
Choices Make a Difference	Boulton, Christopher	Video Tape	
Choices Make a Difference - Waste Reduction and Recycling Curriculum for Grades 7-12	Teens Networking Together	Spiral Ring Booklet	In the summer of 1994, a group of 21 teenagers from the West Side neighborhood of St. Paul transformed a graffiti-stained building into an artistic message for future teenagers (and others) of the community. This curriculum takes the messages in the mural and transforms them into hands-on, flexible waste reduction/environmental lessons for Grades 7-12.

Civic Action Guide	Constitutional Rights Foundation	Booklet	This guide is designed to assist teachers and youth leaders in helping youth develop civic action skills. Section 1 offers a planning guide for action projects and focuses on how to develop such a project. Section 2 provides samples of eight community action projects with their descriptions, goals, resources needed, relevant facts and figures, a series of action steps, and methods used to evaluate the project. Section 3 describes skills young people may need to complete an action project. A list of 12 useful books for doing action projects completes the guide.
Community Problem Solvers - Youth Leading Change	National Helpers Network, Inc.	Spiral Ring Booklet	This guide is designed to help teachers and program leaders implement a Community Problem Solvers (CPS) program. Chronological steps for implementation include fostering collaboration, learning about the community, choosing a problem, creating a plan of action, implementing the plan. The importance of reflection and journals is also addressed. (AT)
Community Service-Learning A Guide to Including Service in the Public School Curriculum	Wade	Book	This book provides a comprehensive guide to help educators in K-12 service learning programs. Each of the book's four sections provides a different scope and purpose. Part 1 is "Community Service-Learning" by Rahima C. Wade and chapters cover Preparation, Collaboration, Service, Curriculum Integration, Reflection, and Building Support for Service Learning.
Conferencing and Reporting - For use in Middle and Secondary School Classrooms	Gregory/Cameron/Davis	Pamphlet	
Connecting Communities through Service Learning	Corporation for National Service	Pamphlet	This primer on service-learning provides a brief overview defining and stating the benefits of service-learning, describes types of partnerships (with human service organizations, business and industry, and school), gives procedures to help nurture partnerships and service-learning programs, defines the roles and responsibilities within partnerships, and provides sample service-learning agreement and evaluation forms. (SH)
Converging Streams The Power of Collaboration Among Service Groups	Corporation for National Service	Pamphlet	This booklet, one in the Linking Learning with Life series from the National Dropout Prevention Center, discusses the need for collaboration between service groups and how to make this collaboration occur by using the PERC process. (AMK)
Critical Issues in K-12 Service-Learning Case Studies and Reflections	National Society for Experiential Ed.	Booklet	The publication serves as a manual for service-learning in the K-12 environment by addressing seven issues. Six essays on community describe how schools may form meaningful partnerships with community organizations in which they reside. Five essays on institutional support note how to integrate service-learning with needed change. Six essays on program management offer practical advice on the daily operations of service-learning offices in schools. Six essays on curriculum integration note how to effectively relate service with school curriculum. Five essays address how to successfully involve faculty in service-learning. Six essays note how to involve students in service-learning planning and leadership.
Critical Issues in K-12 Service-Learning Case Studies and Reflections	National Society for Experiential Ed.	Booklet	
Curriculum Guide for Youth in City Government Grades 6, 7, and 8 - Summer 1998	Mankato Family YMCA	3 Ring Notebook	The purpose of this project was to get junior high/middle school students in the greater Mankato Area to understand and participate in their local government. Students in coordination with local government, worked to understand the responsibilities in the operation of city government.
Developing Leadership in Faculty and Students The Power of Service Learning In Teacher Education	Corporation for National Service	Pamphlet	Service Learning and Teacher Education (SLATE) is a concept that embraces the idea of using experiential learning in a way that engages teacher education faculty and students in strengthening their teaching and learning attitudes and skills while contributing to the empowerment of the community. This publication describes SLATE, provides examples of SLATE in action, and lists resources for teachers interested in pursuing SLATE.
Digging for Buried Treasure Finding Funding for the Future in Service Learning	Corporation for National Service	Pamphlet	The book serves as a guide to securing grant funding for service learning projects. Keys to successful funding opportunities include defining the administrator's role in grant seeking, finding funding sources, developing a proposal strategy and creating the plan to implement the proposal. (SH)

Doing Self-Directed Study for Service-Learning	Shumer/Berkas	Spiral Booklet (copy 1)	This workbook is designed for use in training sessions to introduce service-learning practitioners to the evaluation process and to generate a local support network for practitioners. The design portion guides practitioners in developing a self-directed study for their own program and is formatted for use with or without a formal training session. The first section lists 22 resources to assist users in doing research, particularly qualitative studies. The following section guides production of a needs analysis which defines information to be gathered, the audience who will use the information, and expected outcomes of using the information. Next, a formal study plan is written using the needs analysis. Two appendices provide additional tools for prioritizing study questions and determining the method of collecting and organizing data. Part 2 provides workbook examples and a sample plan to stimulate thinking. The final section reports actual workshop results.
Doing Self-Directed Study for Service-Learning	Shumer/Berkas	Spiral Booklet (copy 2)	
Drug Free Zones: A Guide for Community Action	Institute on Black Chemical Abuse	Pamphlet	At the Institute on Black Chemical Abuse, we believe strongly that what works best are community-based solutions- strategies developed by and for the people who live there. The purpose of this booklet is to help you decide what kind of action is appropriate to take in your own neighborhood. It will give you an opportunity to learn from what others have done in their communities and adapt their ideas as you see fit.
Education for Civic Engagement in Democracy - Service Learning & Other Promising Practices	Mann/Patrick	Book	The essays and references in this special ERIC publication address the problem of the disengagement in public affairs and politics by American youth and young adults. As the evidence of a strong generational factor in civic disengagement accumulates, more attention is being given as well to how educational activities might foster youth appreciation of the the value of participating in public life and for acquiring the knowledge and skills to do so. This publication brings together evidence of youth disengagement and reports on promising practices for civic education. The authors are scholars and educators from several academic disciplines: political science, communications, education and public administration. They present different theoretical perspectives and instructional strategies. But, they all acknowledge the importance of making civic and political questions meaningful to students and doing so with instructional strategies that involve students directly in civic and political activities.
Effective Learning, Effective Teaching, Effective Service	Youth Service America	Pamphlet	This is a collection of essays from experts and practitioners from the service-learning field.
Ethics & Service - (A workbook) A Values-Based Approach to Community Service Learning	Institute for Global Ethics	Booklet	This workbook accompanies Ethics and Service: A Values Based Approach to Community Service Learning, a hands-on, interactive model for integrating ethical-decision-making training and reflection into classroom-based service-learning programs. It should be filled out by participating students.
Ethics & Service - A Values-Based Approach to Community Service Learning	Institute for Global Ethics	3 Ring Notebook	This curriculum is a hands-on, interactive model for integrating ethical-decision-making training and reflection into classroom-based service-learning programs. It is organized into a series of 12 basic lessons plans, with a teacher's guide preceding each and assessment section following. Each lesson contains all materials and instructions necessary to complete the session.
Evaluating Service-Learning Activities and Programs	Payne	Book	Uses an extended case study to guide teachers through evaluation of service-learning outcomes and their relevance to the curriculum. Covers the evaluation process from question formulation to instrumentation, data collection, and application. Current professional practices are emphasized throughout. Includes a list of state organizations supporting service learning, and some 40 pages of sample checklists and forms. Payne is director of Test Scoring and Reporting Services and professor of educational psychology at the University of Georgia.
Evaluation Profiles of Successful Service Learning Initiatives	University of Minnesota	Spiral Booklet	Compilation of five stories written by teachers who documented the evolution of their initiatives and the kind of learning and service that occurred in their programs.
Evaluation: The Key to Improving Service-Learning Programs	National Service-Learning Cooperative	Spiral Booklet	Reviews evaluation as a concept and process. Chapter one defines evaluation, outlines the role of the evaluator, relates evaluation to service learning and discusses resistance to the evaluation process. The second chapter provides evaluation plans, illustrating them with five separate cases. Chapter three provides five evaluation models and the final chapter reviews preparation.
Evaluation: The Key to Improving Service-Learning Programs	National Service-Learning Cooperative	Spiral Booklet	

Every Student a Citizen: Creating the Democratic Self Campaign for Action	Education Commission of the States	Booklet	The final report of the National Study Group on Citizenship in K-12 Schools, which summarizes a framework and rationale for (1) articulating a pressing need to revitalize the civic mission of education, (2) advancing service-learning as a strategy that can challenge and guide students to meet their civic responsibilities and (3) engaging every student in activities that make a difference in their schools and communities. Find out the principles of best practices needed to support the development of the democratic self, challenges to current policy assumptions and recommendations for action at the school, district, community, state and national level.
Every Student a Citizen: Creating the Democratic Self Campaign for Action	Education Commission of the States	Booklet	
Every Student a Citizen: Creating the Democratic Self Executive Summary	Education Commission of the States	Booklet	
Expanding Boundaries Building Civic Responsibility within Higher Education	Corporation for National Service	Booklet	A compilation of articles by faculty, administrators, and community members across the nation who are looking at the role of colleges and universities in addressing community needs. Chapters include: Campus and Community at Providence College; the Selling of Service Learning to the Modern University; Reality Based Service Learning; Taking the Next; Universities as Citizens; So What? Does Service Learning Really Foster Social Change?; Education and Activism Into the Next Millennium; Overcoming a Century of Town Relations; Colleges of the Community; University Community College Partnership Development for Eldercare Service Learning; Two Students' Experience in Scholarship and Civic Responsibility; Civitas and the Professional School; Enhancing Academic Understanding Through Service Learning; Using Service Learning for Structure and Theme in an Integrated Learning Community; Maryland's SabbatiCorps; Academically Based Community Partnerships; New Brunswick's Community Perceptions of Rutgers' University Before and
FACES Faith and Communities Engaged in Service, Tool Kit for State Commissions	The Center for Faith and Service	3 Ring Notebook	This Tool Kit seeks to provide State Commissions and other grantees with the information, tools, strategies, outputs, and resources that will make the integration of Faith-Based and Community Initiative into the way they do business more effective, efficient and rewarding. The tool kit has seven components: establish a baseline; conduct an environmental scan; develop the Commission's Strategy; reach out to new organizations; collaborate with intermediaries/coalitions; help new organizations build capacity; and define accountability/monitoring/outcomes.
Facts and Faith: A Status Report on Youth Service	Lewis	Booklet	Research supports the value of youth service, but indicates concerns about the diminishing interest of young people in giving of themselves. New Justifications for community service include the following: (1) documentation of educational value of service; (2) greater understanding of environmental and human needs; and (3) greater understanding of the connection between community service and participation in civic life and interest in others.
FINAL EVALUATION REPORT Assessing Learning through Service	Learn and Serve America, December 1999	Spiral Booklet	This Executive Summary contains an overview of research findings for two projects: Learn and Serve America, and Assessing Learning Through Service. The research focused on general service-learning outcomes in the Learn and Serve America project, and teachers' assessment methods in the Assessing Learning through Service project.
Finding Common Ground Service-Learning and Education Reform	Pearson/W.K. Kellogg Foundation	Book	The report reveals areas of compatibility between Comprehensive School Reform (CSR) programs--leaders in education reform--and elements of service-learning. For example, most CSR programs (or models) in the report provide opportunities for students to apply their knowledge and skills to real-life situations, address local community issues and interests, and develop civic skills and competencies. There has been a suspected compatibility between service-learning and CSR, but no one has asked CSR models directly until now. It remains to be seen whether these two educational movements collaborate to develop a unified approach to linking classroom academics to service in school or the community, providing a truly comprehensive education for America's children and youth.
From Deterrence to Development	Center for Youth Development	Booklet	This document discusses youth development and prevention programs, especially for African-American men. The trend has been away from prevention toward more positive and holistic approach of youth development. Pittman feels that we need a new generation of service, based on a clear vision of youth development that is built on theory, supported by practice, bolstered with ample research evidence, and made operable with strategies. And as a service orientation towards youth development becomes accepted and institutionalized, the lessons learned need to be applied directly to assessments of African-American males and to the services provided to them.

Giving Youth The Power and The Money A Guide to Establishing Youth	Corporation for National Service	Pamphlet	Part of the series Linking Learning with Life, the pamphlet defines and describes the benefits of youth service-learning councils. A youth service-learning council is defined as a representative and diverse body of youth formed to administer youth service mini-grant projects. It offers advice on how to start a council, form a council, and train a council. The author stresses that each youth council should be formed and shaped by the local conditions and that the primary focus of youth service learning councils must be to empower youth. (SH)
Growing Hope: A Sourcebook on Integrating Youth Service into the School Curriculum	National Youth Leadership Council	Book	Designed for practitioners who are expanding curriculum-based youth service programs, this sourcebook offers background, comprehensive definitions, rationale, implementation help, sample program materials, forms and resource materials. Names and addresses of contact people are provided throughout and a subject index is included at the back of the guide.
H-K Partnerships Tool Kit (Campus Compact for New Hampshire)	Campus Compact New Hampshire	Booklet	The focus of this publication is development and support of K-12 school partnerships with higher education institutions. The Tool Kit includes: elements of effective K-H partnerships, resources for developing these partnerships and activities to sustain them. This publication is valuable for both existing and developing K-H partnerships.
Hooking Out-of-School Youth Through Service Learning	Corporation for National Service	Pamphlet	Part of the series Linking Learning With Life, out-of-school youth as young are defined as those aged 16-26 who are not formally enrolled in elementary, secondary, or post secondary education and have not completed their education. The booklet considers the reasons why traditional education has failed this group, describes types of programs that are recapturing students (full service community schools, adult learning centers, communities in schools, and AmeriCorps), and includes suggestions for program planners (including school infrastructures, partnerships and connections, teacher training, and high quality service-learning). (SH)
How to Guide for: Reflection - The National Service Learning Cooperative	Pennsylvania Institute for Environmental	Spiral Pamphlet	This module includes a summary of materials currently used to support reflection in the service learning movement. Reflection activities allow students a sense of intellectual ownership and a better understanding of oneself and one's own abilities.
Igniting the Flame Establishing a Service Learning Task Force	Corporation for National Service	Pamphlet	The pamphlet offers suggestions on how to initiate and sustain a service-learning task force in order to enhance a school's service-learning program. Five steps for getting started are gaining administrative support; educating faculty about service-learning; establishing a task force for service-learning that includes faculty, administrators or counselors, students, community leaders, parents, and representatives from community agencies; selecting a service-learning task force coordinator; and setting up a regular meeting time. The authors also list characteristics of a service-learning task force member; specific roles for specific task force members; and responsibilities of the task force. (SH)
In Accord with Nature (Helping Students form an Environmental Ethic using Outdoor Experience and Reflection)	Knapp	Book	In Accord with Nature challenges us to question how we interact with the environment and how we treat one another. How we respond to those questions will help shape the quality of life for ourselves and our descendants in the new century.
Integrating Service Learning Into Teacher Education: Why and How?	Council of Chief State School Officers	Spiral Booklet	Mr. Roberts was known throughout the neighborhood for his bountiful garden. He underwent surgery over the winter and was unable to do his annual spring planting. Students at the William Penn Elementary knew of his recent injury and identified it as a real concern and helped out. Students came from many neighborhoods across the city and they learned about many aspects of plants, safety, working together and the gifts they provided.
Joining Hands Environmental/ Intermediate (Grades 4-8)	Iowa Service Learning Partnership	3 Ring Notebook	The kit includes an explanation of the basics of service-learning, service project ideas, activities related to service-learning literature, suggestions for integrating service-learning with subject areas in grades 4-8, reflection questions for service-learning activities, bibliographies of children's and professional literature related to intergenerational issues, and a directory of Iowa organizations related to intergenerational issues. (SH)
K-12 activities that promote the five comprehensive goals of Service Learning	Richard Riley U.S Dept of Ed	3 Ring Notebook	

Kids as Planners - A Guide to Strengthening Students, Schools and Communities Through Service-Learning	KIDS Consortium	Booklet	Kids as Planners is a comprehensive guidebook that provides teachers, school administrators, students, and community partners with a step-by-step process for designing, implementing, and evaluating a quality KIDS service-learning project. The KIDS (Kids Involved Doing Service) as Planners model challenges youth to identify, research, and propose solutions to real-life problems in their schools and communities as part of their academic curriculum.
Leadership for Empowerment Program	YMCA - Minneapolis	Set	This curriculum, serving junior high youth with and without disabilities, intends to encourage self-determination among youth of varying abilities to become full contributing members in their community. There are four chapters to the curriculum based on subject: challenges, kids and video, drama, and environmental awareness. Each chapter is written with class to class instructions including the goals, materials required, lesson, and reflection. (AT)
Learn and Serve/Oklahoma	Oklahoma Dept. of Ed.	CD Rom	
Learning Connections - Successful Approaches for Youth in Community	MDE	Pamphlet	This publication illustrates three ways educators today are linking youth with communities, tapping their enormous energy and guiding them to develop civic interests and skills. Public achievement, restorative measures, and service-learning are discussed as approaches to educating youth and bringing their spirit into the fabric of the community.
Learning That Lasts: How Service-Learning Can Become an Integral Part of Schools, States and Communities	Education Commission of the States	3 Ring Notebook	This publication answers the question, "What would it take to make service-learning part of every student's education experience?" based on the work of ECS as part of Learning In Deed: Making a Difference Through Service-Learning.
Learning Together School Volunteer Guide - Spring 2000	Wisconsin Dept. of Public Instruction	Booklet	Youth service-learning programs that give students of all ages the chance to work with other students or on community projects also leave lasting impressions of the benefits of volunteering, the gift of self. Use this resource to help start or enhance your volunteer program. This guide is organized into three sections: Volunteers for Children's Learning, Youth Service-Learning Opportunities and Appendix. There are many helpful websites listed at the end of each article that offer additional useful information.
Light the Way School Volunteer Resource Guide	Wisconsin Public Television	Booklet	One of the best and least expensive ways to improve your school or community is to establish a volunteer program. Encourage both students and adults to volunteer -- to give back to their community. The Volunteer-A-Thon offers a wonderful opportunity to get started, but don't wait for a special event. Volunteering works anytime.
Linking LASA and Service-Learning: A Planning, Implementation, and Evaluation Guide	RMC Research Corporation	3 Ring Notebook	This in-depth guide to researching, implementing, and analyzing the service-learning curriculum reviews each step of the process. The guide includes examples of activities, guidelines for planning, operations, and evaluations, and names of resources, as well as questions at the conclusion of each chapter to help apply the information to unique situations. Contents Include: Title I; Title I Part C: Education of Migratory Children; Title IV: Safe and Drug-Free Schools and Communities; Title VII bilingual Education; Title IX Indian Education; Charter Schools; Consolidated Plans; Linking IASA Programs and Service-Learning; Authentic Teaching; Authentic Learning; Resilience; Promoting A Sense Of Caring; Reflection; Conceptualizing Your IASA Service-Learning Program, Planning Your IASA Service-Learning Program; and Planning Operations and Implementing Your Program.
Linking Service-Learning and School to Work: Policy, Partnerships and Practice	Partners in Education	Pamphlet	Partners in Education believes that having service-learning and school-to-work experiences will positively affect a student's academic achievement, personal growth and will strengthen the communities in which they live. The foundation and sustainability of service-learning and school-to-work is in the strength of the partnership(s) that support it. Engaging stakeholders in all aspects of an initiative that combines service-learning and school-to-work will ensure that community needs are met while students reinforce and apply what they learn in the classroom and practice real life skills. Ultimately, the goal of a partnership that supports a school-to-work and service-learning initiative is to build integrated systems that combine the economic and organizational focus of school-to-work with the passion and moral purpose of service-learning to improve learning for all students. This publication is the final activity in a multi-year grant from the W. K. Kellogg Foundation to study the intersection of service-lea
Linking Title 1 and Service-Learning: A Planning, Implementation, and Evaluation Guide	RMC Research Corporation	3 Ring Notebook	Combining Title 1 of the Improving America's Schools Act (IASA) of 1994, which concerns assisting students from poverty backgrounds, and service learning.

Making Classroom Assessment Work	Davies	Book	This provides a thoughtful and thought provoking framework that teachers and administrators can use to reconsider how assessment is working in their classroom. From building the foundation for students involvement through to ways to report, the author provides a bridge between what the research shows and what teachers can do in their classrooms.
Managing Volunteers Within the Law	Nonprofit Risk Management Center	Pamphlet	This booklet discusses legal issues of managing volunteers. Specifically, this booklet addresses discrimination, workers' compensation, child labor, and taxation.
Minnesota Campus Civic Engagement Study - Defining Engagement in a New Century	MN Higher Education Services Office	Booklet	This report provides the first comprehensive picture of campus civic engagement in Minnesota, including statistics and examples of both student engagement in community service and service-learning and institutional commitments to mobilize the full range of human, financial, and material resources on campuses to benefit surrounding communities. (Minnesota Campus Compact)
Model Learner Outcomes for Youth Community Service - MDE 1992	MN Department of Education	Booklet	This publication defines "service learning" as an instructional strategy in which students are involved in experiential education in real life settings and where they apply academic knowledge and previous experience to meet real community needs. The publication is intended for persons who are interested in enriching learning through community service. The centerpiece of the publication is a section that identifies the goals of this Minnesota program and lists individual service-learning outcomes. One of the three program goals states that learners should understand the cause and effect relationship through "doing". Model learner outcomes associated with this goal and the others are put forth as examples to aid local school districts in implementing the program. The other sections of the guide present the mission, values, philosophy and goals of education, provide definitions and present ideas for integrating youth community service learning into the curriculum. Ten appendices feature resources, legislation an
My Voice	MN Alliance With Youth	Video/ Handout	This toolkit contains the "My Voice" video and Leader's Guide. They were developed by a team of youth and adults, working together in partnership. The recommended strategies and tactics presented are intentionally action-oriented and have been used successfully by youth/adult partnerships within the Minnesota Alliance With Youth and in Communities of Promise across Minnesota.
National Service-Learning Clearinghouse: America's Source for Service-Learning	Learn and Serve America	Pamphlet	This one page brochure outlines what NSLC serves and supports.
National Service-Learning Cooperative Clearinghouse - Guides to Developing Service-Learning Programs	University of Minnesota	Booklet	This document lists those guides most pertinent to service-learning in the collection at the National Service-Learning Clearinghouse (NSLC). Each citation provides bibliographic information, an indication of the type of guide, a program grade level, and information on where the guide can be obtained. Books, reports, other monographs, and journal articles are described. To be included in this listing the following criteria had to be met: (1) a copy of the resource is available for reference by staff members and for cataloging purposes; (2) the resource provides practical or instructive information that can be applied to other situations and can be classified as a guide; (3) the resource's format is print rather than video; (4) the guide as a whole, or in part, directly discusses service-learning; and (5) the resource can be obtained either from the party responsible for producing it or from a secondary source such as a document delivery reprint service.
Next Steps Regional Summit: Schools & Communities Working Together	NYLC	3 Ring Notebook/ Resource Binder	Information on community education, service-learning, school-reform. Result of a 2001 regional conference in Minnesota (25-27 June, 2001), this binder contains projects, policies, initiatives, and tips. Does not include summit proceedings, which were mailed to participants after the conference.
Next Steps: A School District's Guide to the Essential Elements of Service-Learning	Maryland Student Service Alliance, 1998	3 Ring Notebook	This is an excellent guide for state level or school district administrators as they create or improve their service-learning programs, regardless of their previous experience in service-learning.
Nurturing Character in the Middle School Classroom (Teacher Guidebook)	Community Voices & Character Ed.	3 Ring Notebook	This guidebook is intended to promote a conscious and conscientious approach to helping students build their characters. We hope to assist educators as they develop curricula that can teach character while simultaneously meeting graduation standards. This guidebook is intended for educators who work in the middle school level.

NYLC Making the Case for Service - Action Research & Evaluation Learning	NYLC	Booklet	Smink stresses the importance of documenting results of service-learning, demonstrating quality service-learning programs, on-going monitoring of service-learning programs, and the need for teacher based evaluation and research. Contributors and their articles include Buchen, "Framework for Action Research: A Model of Action Research for Practitioners"; Yugar, "The Research Topic/Subject: Early Questions to Ask in Planning Action Research"; Bradley, "The Research Design: New Paradigms for Evaluating Service Learning"; Weatherford, "Data Collection: Innovative Methods for Evaluating Service-Learning"; Root, "Data Analysis: Data Analysis is Fun and Easy"; Fertman, "Findings and Final Reports: Writing with the Audience in Mind"; Fertman, "Communication and Dissemination: Sharing What We Learn"; Shumer, "A Further Suggestion: Involving Students in Evaluation"; Duckenfield, "Summary: Making the Case for Service-Learning".
Off Their Rockers Into Service Connecting the Generations Through Service Learning	Corporation for National Service	Pamphlet	This booklet describes the benefits of intergenerational service learning whether youth serve older adults, older adults serve youth, or both generations work together with a service learning mission. The authors guide program coordinators and potential coordinators through various aspects of intergenerational projects, including senior volunteer recruitment, liability issues, training and orientation, ice breaker activities, evaluation, example projects, and reflection ideas. (AT)
Oral History Let Their Voices Be Heard	Corporation for National Service	Pamphlet	A guide to integrating oral history and service-learning. Includes ways of integrating this kind of project with educational standards.
Parent Involvement In Service Learning	Corporation for National Service	Pamphlet	Prevent "parent dropout." Learn how to involve parents of children of all ages through service-learning.
Partners in Prevention Involving College Students in Dropout Prevention	Corporation for National Service	Pamphlet	These four papers were developed by organizations and consultants that were part of the Learning In Deed initiative, of which the National Commission on Service-Learning was a central part. These Papers are edited versions of documents prepared as input to the Commission in its April 2001 meeting. Each of the four papers focuses on a different aspect of service-learning: The "Practice Brief" was written by the Academy for Educational Development; the "Policy Brief" was developed by Educational Commission of the States; the "Research Brief" was developed by the RMC Research Corporation; and the "Resources Brief" was written by Shirley Sagawa, an independent consultant working with EDC (Education Development Center). Two crucial issues pervade all four briefs: the need for more and better research to provide convincing and objective evidence of its impact and the need for more extensive and effective professional development. Both have been under funded in the past, and both are essential if service-learning is
Peer Consultant Initiative Handbook	W.K . Kellogg Foundation	3 Ring Notebook	This handbook was developed for those selected as part of the Kellogg Peer Consultant Initiative which seeks to promote the inclusion of service-learning into core academic curricula. Consultants provide teacher education programs and technical support to those educators developing new programs or strengthening existing programs. The manual is divided into four sections.
Perceptions - Understanding and Responding to What People Think about Service Learning	Learning In Deed	Pamphlet	A key goal of the Learning In Deed initiative is to support the field in its efforts to broaden the base of support for service-learning. As a starting point, Learning In Deed gathered information through focus groups, a media scan and other sources to provide a snapshot of perceptions about service-learning. Although our research indicates that service-learning is not widely known or understood by the general public, education is an issue that resonates with almost everyone. Understanding what the general public thinks about education can offer insight into communicating about service-learning. This booklet is designed to provide a snapshot of perceptions about service-learning and suggestions for responding to these perceptions. This "snapshot" was compiled over a period of several months in late 1998 and early 1999 using various types of opinion research. This document should not be considered a comprehensive study on public opinion about service-learning but rather initial findings that the authors hope will
Pocket Guide to Service Learning	National Dropout Prevention Center	Pamphlet	This guide provides basic information about the nature and scope of service learning and considerations in developing service learning programs for students in grades K - 12. First, service learning is defined as a method whereby participants learn and develop through active participation in thoughtfully organized service that is conducted in and meets the needs of a community, is coordinated with school and community activities, helps foster civic responsibility, is integrated into the academic curriculum or educational components of community service programs, and provides structured time for students / participants to reflect on the service experience. Discussed next are the similarities / differences between community service and service learning. The Alliance for Service Learning in Education Reform standards for quality in school based and community based service learning programs along with the benefits of service learning in the following areas: personal, social, and intellectual growth; citizenship;

Preparing Teachers for Diversity: A Service-Learning Approach	Michigan State University	Booklet	Service learning in preservice teacher education helps students to understand themselves and diverse members of the community, develop intercultural competence, and investigate more deeply what it means to be a member of the community. "Human Diversity, Power, and Opportunity in Social Institutions," is an introductory course that requires reading, writing, discussion, and a 10-week service learning project in the community. The students, mostly middle class, European Americans from small towns and suburbs in Michigan, volunteer in settings that bring them into contact with diverse ethnic, socioeconomic, and linguistic groups. To study how students' lives were affected by their community experiences three exemplary stories were constructed using narrative analysis. These stories suggested that the narrative is a form through which preservice teachers can better interpret the educational lives of diverse learners and their own roles in those lives. By linking their personal stories with those of children and a
Profiles in Service A Handbook of Service-Learning Program Design Models	Urke/Wegner	3 Ring Notebook	Case studies of five successful service-learning programs profile the background, mission and goals, funding sources, curriculum strategies, replication, academic and community outcomes, and evaluation information. Supporting materials are included for each program.
Pushing the Boundaries of Education - Implications of Youth Development Approach...	Center for Youth Development	Booklet	In recent years there have been an extraordinary number of proposals for comprehensive and intensive changes in school structure, finance, and administration, one indication that this is a time of unprecedented change for schools. One of the forces driving this intense focus on school change is the growing national concern about youth issues and problems. This paper notes the myriad of add-on programs that compete for space in the school day and takes the position that, rather than being seen as merely additive, education and services should be viewed as interactive, and essential to the formation of new effective strategies for educational success. The paper contends that if the additive view remains the sole model of school-community collaboration, it will be detrimental to school reform. Rather, there must be collaboration to broaden the knowledge base and schools must seek partners to build a broader vision of what education should be and can accomplish. The paper examines what needs to change, arguing th
Quality Student Leadership - A Strategy For Transforming Our Schools Through Direct Student Involvement	Quality Improvement Associates, Inc.	Spiral Ring Booklet	
Quality Student Leadership - Facilitator's Guide	Quality Improvement Associates, Inc.	Spiral Ring Booklet	This manual is intended to be practical and allow the students to progress from individual self-esteem and leadership building, to team effectiveness skills, to setting priority individual and team goals, and finally action plans that will impact their lives and assist in improving their school.
Reaching Out School-Based Community Service Programs	National Crime Prevention Council	Booklet	Although America's extended schooling structure is better preparation for work, it may be worse preparation for life. Young people, during their journey to a productive and fulfilling adulthood, need to see that they have a stake in the community, a meaningful role to play in it, and a reason for investing in its future. This book, divided into five sections, reviews the concepts underlying youth in community service, rationales and structural options for school based service programs, the range of service opportunities, and the mechanics of starting and running a secondary school service program. Also included is a bibliography with 11 references and a sampling of national resources (ERIC).
Reflection A Guide to Effective Service Learning	Corporation for National Service	Pamphlet	Learn how to create learning environments and the facilitation skills you need to enhance the reflective experience throughout the service-learning cycle
Reflection The Key to Service Learning - A Guide for Program Leaders	National Helpers Network, Inc.	Spiral Booklet	The activities that young people provide have as much impact on the young people themselves as on the communities they serve. Young people engaged in service learning strengthen their own self-concept, and develop civic responsibility, concern for others, and a likelihood to continue being active in their communities.
Route To Reform: K-8 Service-Learning Curriculum Ideas	NYLC	Book	A compilation of more than 50 descriptions of effective service learning projects for grades K-8 from Generator School and summer WalkAbout teachers. Projects are divided into areas including: arts, citizenship, environmental protection/restoration, global/multicultural studies, hunger/homelessness, intergenerational, and health. Each project typically describes the participating community/school, timeline, project scheduling, additional funding required, equipment needed, educational strategies, community involvement, reflection activities, means of assessment, and celebration. A number of descriptions include annotated bibliographies. (AT

Route To Reform: K-8 Service-Learning Curriculum Ideas	NYLC	Book	
School to Work to Life Linking Service Learning and School-To-Work	Corporation for National Service	Pamphlet	This booklet introduces school to work and service-learning as two educational reforms with rich histories and as reforms to address the needs of the 1991 SCANS report. The SCANS (Secretary's Commission on Achieving Necessary Skills) Report was a study that showed educators what skills the business community expected and wanted to see in graduates.
Schools and Communities Creating Places of Learning	Robert Shumer U of M	Pamphlet	This booklet discusses rationale for developing new partnerships between schools and communities to better develop student learning, skills, and abilities. The booklet is organized into three main sections that discuss the definition and role of service learning; the application of service-learning; and recommendations for creating a service-learning environment. Specific recommendations are made for all parties involved including recommendations for national and state policy makers, state education agencies, school boards, school administrators, teachers, students, parents, higher education, business, and community agencies and community members. (Council of Chief State School Officers)
Science and Civics: Sustaining Wildlife	Project WILD	Book	The Science and Civics: Sustaining Wildlife guide is geared for educators high school science and social studies classes and involves students in environmental action projects aimed at benefiting the local wildlife found in a community. The program incorporates content knowledge with student based life learning experiences, and will allow educators to address educational standards in science, social studies, service-learning and other curriculum areas.
SEEDS Some Good Ways to Improve Our Schools	Parsons	Book	This book provides more than 180 ways to improve schools from within the walls and from the outside. Some changes are dramatic, some are very small, all are divided into the following chapters: improving the ethos, improving teachers, improving principals, improving discipline, improving curriculum, improving budget, and improving parents.
Self-Assessment and Goal Setting - For use in Middle and Secondary School Classrooms	Gregory/Cameron/Davis	Pamphlet	Setting and Using Criteria focuses on practical ways for teachers to involve students in their own assessment. This book includes: practical ideas, cross-curricular examples, ten ways to assess that focus on criteria, responses to commonly asked questions, blackline masters.
Service as a Strategy In Out-of-School Time: A How-To Manual	Corporation for National Service	Booklet	Out-of-school time (OST) programs are being developed to provide safe places and constructive after school activities for children and youth from families in which a single parent or both parents work and neither parent would be home after school. This manual is intended to help program directors, child care providers, service members, school administrators, and leaders of community-based organizations to effectively integrate service in the development and implementation of OST programs. The manual discusses quality OST programs, highlights effective practices, discusses service and service-learning activities for children and youth in OST, and lists resources and contacts. Discussions among practitioners and researchers in the emerging fields of service and OST have developed a body of knowledge about what makes a high quality program, and some of these efforts to define quality standards are summarized. Existing service programs are presented as examples of effective practices that incorporate service and
Service Learning A Guide to Foundation Support	Council of Chief State School Officers	Booklet	This is a list of foundations to approach for funding for service-learning projects. National, regional, and state foundations are included. Each entry includes foundation name, financial information, activities, use of awards, application process, and contact information.
Service Learning 101 - and then some! The Heart of Exceptional Education	University of MN - Duluth	Booklet	This meeting was held on June 10-11, 2003 and the mission was to facilitate the institutionalization of service-learning throughout the community.
Service Learning and Character Education	Corporation for National Service	Pamphlet	Creating a comprehensive, youth-driven character education program is an outstanding way to encourage character development. Learn how to integrate character development into all your service-learning experiences.
Service Learning and Teacher Education	Corporation for National Service	Pamphlet	This guidebook shows teacher educators how they can integrate service-learning into their teacher education programs.
Service Learning and the TEKS: an Overview	Texas Center for Service Learning	3 Ring Notebook/ 1 Video	These materials were developed to connect Service-Learning with the newly mandated requirements for the implementation of the Texas Essential Knowledge and Skills (TEKS). The integration of service-learning with curricula is an essential facet of quality implementation for student and community impact.

Service Learning and the TEKS: The Core Curricula (Language Arts, Math, Science & Social Studies)	Texas Center for Service Learning	3 Ring Notebook/ 2 Video's	The Texas Center for Service-Learning are convinced that Service Learning can become one of the strongest ways of engaging students with their own learning and as a consequence of this engagement with their own learning and as a consequence of this engagement with their school/academic development.
Service Learning Articles		3 Ring Notebook	
Service Learning Compendium: Resources for Projects in the Four National Priority Areas	Public/Private Ventures	3 Ring Notebook	This compndium draws together a myriad of resources to help AmeriCorps programs prepare for service efforts in communities around the country. These resources are intended to support service initiatives in the four national issue areas: environment, education, public safety, and human needs.
Service Learning Teacher Training Manual	Close Up Foundation	3 Ring Notebook	This is a guide to help trainers show teachers how to integrate service learning into their curriculum. Topics include, defining service-learning, curriculum infusion, reflection, experiential education and active learning, student involvement, community involvement, assessment, citizenship competencies and service learning, policy, and project evaluation. The guide contains template and forms that can be replicated by teachers for the classroom use.
Service Learning: The Classroom Companion to Character Education	Arlene Ida and Jean Rose	Spiral Booklet	In this publication, we have included a wide variety of service learning collaborations, models and examples. You should be able to find helpful hints for whatever type of service learning you have in mind.
Service-Learning - Student's Guide & Journal		Spiral Booklet	This booklet is designed to help high school and middle school students organize their service-learning project and improve their thinking and writing skills. Includes a discussion of service-learning, examples of several teens and their service-learning projects, and forms to help students organize their own project.
Service-learning & school-to-career - Expanding the Definition of Education	Kansas City Summit	Booklet	The Ewing Marion Kauffman Foundation and National Association of Partners in Education invited a select group of education, business, foundation, government, and community leaders from Kansas to explore the relationship between service-learning and school-to-work and to investigate their use within the context of educational restructuring and renewal plans. This report highlights that exploration and responses from each field on the topic.
Service-Learning and Standards Achieving Academic Excellence by Serving Communities	Compact for Learning and Citizenship	3 Ring Notebook	
Service-Learning and Youth Voice in Action	Arkansas Youth Action Council	Spiral Ring Booklet	This is the 1996 Arkansas participant workbook, and includes their Action Plan, variety of tools and techniques and motivation, vision and definitions of service.
Service-Learning Challenge Toolkit	California Dept. of Education	Booklet	Service-learning is a powerful teaching strategy that provides students with multiple ways to apply and demonstrate learning, to reinforce skills, and to develop socially. It teaches the principles of democratic participation and active citizenship. At the local, state, and national levels, service-learning is being recognized as a strategy for teaching and learning that reinforces school-improvement efforts.
Service-Learning Education Beyond the Classroom	Environmental Protection Agency	Pamphlet	This booklet contains profiles of service-learning projects that focus on various aspects of safe solid waste management, such as reducing household hazardous waste and buying recycled-content products. The profiles are organized by grade level into two categories: school-based and community programs. Each profile includes contacts that can provide information on how to start a similar program. Additional resources, including grants that can help to get a project started, are listed in the resource section, located in the back of the booklet. Contents: "Buying for the Future: Recycled-Content Products" Smyser Elementary School; "Cultural Quilt Recovers the Past" Taos Elementary School; "Recycling Read All About It!" Hopkins Primary School; "Students Become Teachers" Smyrna Primary; "Students Make a Litter Difference" Westhill Elementary School; "Waste Inventions: Students Build Landfill Solutions" Calvert Middle School; "Real World' Recycling" Winston Middle School; Future Homemakers Make a Difference - Rutl
Service-Learning in the High School American History Class: An intergenerational interviewing project	MN Dept. of Ed/U of M	3 Ring Notebook	This curriculum is written as an addition to a tenth grade American History curriculum. Through this project, students will begin to see history in a more "real" way. The "in-class" learning of the students will be extended beyond the classroom and applied to developing an understanding of how the events of the era impacted the people in their community.

Service-Learning in the Middle School Curriculum - A Resource Book	Social Science Ed. Consortium	Book	This book incorporates teaching strategies to enhance middle school science and social studies using service learning. The book was developed by teachers who participated in a series of institutes conducted by the Social Science Education Consortium and the Science Discovery Program at the University of Colorado during the summers of 1993 and 1994. Chapters 1 and 2 provide an overview of service learning - what it is, what its benefits are, and how it is related to other current educational reforms, including standards-based education. Chapter 3 introduces the curriculum integration planning framework developed to guide the process of creating integrated science/social studies/service learning units for use in the middle school. Chapter 4 describes several of the integrated units developed in this project, including the two staff-developed demonstration units and six teacher-developed units. A chapter on assessment is included since assessment of integrated units with multiple outcomes is complex. The book co
Service-Learning Training Institute - February 16 & 17, 1995	National Youth Leadership Council	Spiral Ring Booklet	The materials compose a workshop that Pickeral gave to provide participants the opportunity to understand the educational foundation for service-learning, its connection to education reform, model projects and programs, processes to create and implement service-learning, and methods to assess student learning. Particular emphasis is placed on comparing service learning with school to work programs. (SH)
Serving to Learn High School	South Carolina Dept of Education	Booklet	Partial Contents: What Does Service-Learning Look Like in South Carolina / Language Arts / Math / Physical Education / Science / Social Studies / Electives.
Serving to Learn Intergenerational	South Carolina Dept of Education	Booklet	It is hoped that these lesson plans will assist you in designing and implementing various intergenerational service learning activities for elementary, middle and high school students, while concurrently using older adults as mentors and resources. Through intergenerational service learning, we can "bridge the gap" between generations through community service.
Setting and Using Criteria - For use in Middle and Secondary School Classrooms	Gregory/Cameron/Davis	Pamphlet	Conferencing and Reporting focuses on practical ways for teachers to involve students in their own assessment. This book includes: practical ideas, cross-curricular examples, a variety of ways to involve students in their own assessment, responses to commonly asked questions, and blackline masters.
Shaping the Future of American Youth: Youth Policy in the 21st Century	American Youth Policy Forum	Booklet	Taken together, the essays offer a vision of a better America in which every young person would be able to contribute energy, enthusiasm and talent to the creation of "a more perfect Union." Visionary goals, the authors and commentators remind us, require action, a massive mobilization of public will and, especially, courageous leadership at every level of society. That "more perfect Union" is within our reach. Working together as partners, youth and adults can make it happen.
Social Policy Prevention Handbook - A Community Based Alcohol and Drug Abuse Prevention Strategy	Institute on Black Chemical Abuse	Booklet	This booklet describes the Social Policy Prevention Program developed at the Institute on Black Chemical Abuse: how it works and why it works. The "why" is presented in the booklet's first section, which deals primarily with the philosophy behind prevention strategies. The "how" is set forth in the second section of the booklet, where I.B.C.A.'s strategy implementation experience is described.
State Farm State of Service-Learning Project: An Introduction	National Youth Leadership Council	Booklet	
Stories of a Lifetime	MDE	Booklet	Community education in Minnesota touches the lives of thousands of people every day. Whether it is in an early childhood class or a volunteer opportunity for senior citizens, community education opens many doors for life-long learning and community connections. Here are just a few of the stories of people just like you who benefit from community education.
Students in Service to America - A Guidebook for Engaging America's Students in a Lifelong Habit of Service	USA Freedom Corps	Booklet	The creation of an informed citizenry, able to participate in our democratic institutions, has always been a primary goal of America's schools. Achieving that goal requires that our schools become places where our students can acquire the habits of civic participation, responsibility, and service that are essential to American democratic life. For this to occur, students must learn about our democratic institutions. They must also learn to see themselves as participants in our democracy. They need to be able to put their knowledge and ideas into practice by helping to solve real community problems alongside other community members. In recent years, educators have become more conscious of the importance of these kinds of activities for both their students and the communities in which they live. Some school systems have established volunteer service as a requirement for graduation. Others have tried to integrate community service more closely into their curricula, a practice known as "service-learning." Whatever

Students Serving Students	Corporation for National Service	Pamphlet	Program reports of students working with community organizations on dropout prevention. There are a variety of ways that young people can help prevent their peers from dropping out of school. Learn the most effective strategies from this guidebook to make those connections.
Take a Class Outdoors A Guidebook for Environmental Service Learning	Corporation for National Service	Pamphlet	This guide was written by a principal, a teacher, and a former student from Booneville Middle School in Mississippi. Booneville Middle School has integrated an environmental service-learning program for their fifth through eighth grade classes. The guide provides information on how to implement such a program into a curriculum from the perspective of the teacher and administrator. The guides also features the student's perspective.
Tales that Teach Children's Literature and Service Learning	Corporation for National Service	Pamphlet	The book suggests ways of using children's stories to inspire and teach about service-learning and its various stages: planning, reflection, and celebration. Includes a bibliography of suggested works.
Teacher Evaluation to Enhance Professional Practice	Danielson/McGreal	Book	This guide describes an evaluation method that revolves around professional development by using a three-track evaluation system. Track I is for beginning teachers. It promotes growth and new learning through mentoring, frequent observations, and support systems. Track II is for tenured teachers. It promotes professional learning experiences through self-assessment, goal-setting, data collection, formative evaluations, study groups, action plans, and evaluation in which teachers play an active role. Track III is for tenured teachers who need assistance. It focuses on remediating difficulties and recommending further action.
Teaching Students about Labor: A School-To-Work Resource Guide for Educators and Labor Leaders	Minnesota Service Bureau	Spiral Booklet	This resource guide is for educators and labor leaders who want to assist young people in determining future careers in today's workforce.
Teens Working Critical Workplace Issues - Turning Earning into Learning	U. S. Department of Education	Spiral Booklet	Students may find that having knowledge of one or more of the issues may mean the difference between an unfortunate work experience and a successful workplace experience.
The ABC's of Evaluation	Schurr	Book	This is a self-help tool for middle level teachers who want to use new and different ways of assessing student performance in the middle grades.
The Children First Story	Robert D. Ramsey	Book	This initiative is, of course, the pioneer in unleashing the asset-building, capacity of community. As in all efforts of charting a new way, leadership, courage, creativity are visible throughout the evolution of Children First. Children First is a catalytic force in St. Louis Park for creating a developmentally-attentive community.
The Civic Mission of Schools	Carnegie Corporation of New York	Booklet	Written and endorsed by a distinguished and diverse group of more than 50 scholars and practitioners, this paper summarizes the evidence in favor of civic education in k-12 schools; analyzes trends in political and civic engagement; identifies promising approaches to civic education; and offers recommendations to educators, policymakers, funders, researchers, and others. (The CIRCLE Report)
The Evaluation Handbook - Practical Tools for Evaluating Service Learning Programs	Service Learning 2000 Center	3 Ring Notebook	An instructive manual and workbook that provides a wealth of field-tested examples, tools and strategies for every step of the evaluation process. The Handbook begins with service learning program examples, and goes on to advise practitioners on how to complete each step of an evaluation, including how to explain the reasons for an evaluation, state and choose goals for an evaluation, select the right evaluation tools, and analyze and report data. (AR)
The Faith in Action Symposium - Changing Communities Through Faith in Action	NCPC	Booklet	This document neither presumes to be a research paper nor an in-depth analysis. It is a record of a deep, sincere, and candid conversation among key frontline participants who formed new partnerships in the 1990's in the face of severe social dislocation and rapid escalation of violence.
The Kid's Guide to Service Projects Over 500 Service Ideas for Young People	Barbara Lewis	Book	Lewis lists ten steps for youth to follow in developing their service projects: research the project, form a team, find a sponsor, make a plan, consider the recipient, decide where you will perform the service, get necessary permissions, advertise your project, fund raise, evaluate project after it has ended. Lewis gives examples of care of animals, community development and beautification, crime fighting, environmental concerns, friendship, health promotion, holiday celebrations, homelessness, hunger, literacy, advocacy to people with special needs, civic awareness, safety, advocacy of elderly, and transportation as social issues in which young people's service can make a difference. (SH)

The Kid's Guide to Social Action (How to Solve the Social Problems You Choose)	Lewis	Book	Describes a variety of opportunities for youth to participate in successful community service. Chapters include: Life Beyond the Classroom, which helps students initiate, evaluate, and learn from community service; Powerskills, which helps develop a wide range of skills such as, speech making, fundraising, campaigning, searching the web, finding, reaching, and talking to public officials, and incorporating; Working with the Government, which advises about researching laws, as well as lobbying to change laws; Resources, which provides contact information; and Tools, which includes practical tools such as survey forms and brainstorming diagrams. (AT)
The Power and Potential of Youth in Service to Communities	MN Office of Volunteer Services	Booklet	This book reviews why a community based organization should involve youth in service and describes how to start a youth service program. The forward and Chapter 1 explain the impact youth volunteerism has on youth, organizations, and communities. Chapter 2 distinguishes various types of youth service. Chapter 3 summarizes the history of youth service at the national level and within the state of Minnesota, reviewing important legislation, organizations, and programs. Chapter 4 prepares administrators to design youth service programs by outlining youth skills, youth viewpoints, and program examples for five age groups. Chapter 5 is designed as a workbook to guide organizations through the planning process, ensuring that components of an effective program are developed. Chapter 6 discusses practical issues that program administrators often face such as legal responsibility and student transportation. Chapter 7 lists criteria for excellence to use in evaluating youth service programs and then briefly profiles 59
The Service Learning Book Shelf (Second Edition)	Berger Kaye	Pamphlet	Books open doors to questions, answers, discussion, writing, thinking and doing. Stories prepare students to help in their communities in many ways— to interact with the elderly, improve the environment, assist people who are homeless or hungry, help with literacy, plant and maintain gardens, or understand about special needs and disabilities, AIDS, diversity, immigration, or endangered animals.
The Service Learning Planning and Resource Guide	Council of Chief State School Officers	3 Ring Notebook	Guide aims at integrating service learning into the curriculum by assisting program leaders in identifying sources of funding and other program resources. The introduction includes charts depicting service learning outcomes and a continuum of curriculum integration. The funding guide lists 130 federal sources of funds supporting activities related to developing K-12 service learning initiatives. Sources are arranged by their general purpose as follows: education; educational improvement; humanities or social sciences; mathematics, science, and technology; partnerships; school-to-work force; students with special needs; out of school youth; youth development; substance abuse prevention; health education; juvenile delinquency prevention; aging; child care; community development; environment; health care; human services; and literacy. Each profile lists eligibility requirements, funding amount, uses, agency name, and an example of a program which might be supported. Funding sources are also indexed. The resource
The Troubled Journey: A Profile of American Youth	Lutheran Brotherhood	Booklet	RespecTeen is a nation-wide effort aimed at helping parents, schools, youth-serving agencies, congregations and communities work together in promoting positive youth development. One component of RespecTeen is "Profiles of Student Life: Attitudes and Behavior", a 152-question, youth-needs assessment survey. This report is a composite look at 46,799 students in grades 6-12 at schools in the first 111 communities (in 25 states) that conducted the survey. Results of the survey identify assets and deficits in students' lives, examines how these assets and deficits are linked to 20 types of behaviors, and offer recommendations for families, schools, churches, and communities.
Tips for Use in Teacher Education - The Linking Learning with Life Series	Corporation for National Service	Pamphlet	The Linking Learning with Life series of service-learning booklets are relevant to all levels of service learning, and particularly relevant to use in teacher education programs. The suggestions in this guidebook will assist the preservice teacher in using each of the different guides to enhance their service-learning instruction for both preservice and active teachers.
Toestomper and the Caterpillars	Collicott	Book	Toestomper is mean, rude, and disgusting. Along with his friends Nightmare, Basher, and Barfy-the Rowdy Ruffians-he loves to make trouble and pick on folks. But when a slew of warm and fuzzy caterpillars begin following Toestomper around and look up at him with their pleading eyes, he's not sure what to do. He yells at them to leave but they still won't go, and then they start to look a bit cold huddling outside Toestomper's hut. Gradually the fuzzy furballs w their way into Toestomper's life. But what will the Rowdy Ruffians think of Toestomper's change of heart?
Tommy the Turtle's Let's Help Crew	West Virginia Dept of Ed., 2002	Spiral Booklet	This publication was developed to: create awareness for service-learning, serve as a teaching aid for reading, encourage helping others and foster positive diversity attitudes. The booklet can be used by parents, teachers, and volunteers to help children aware of the wonderful opportunities to help through community service-learning projects. (Designed for pre-kindergarten through 3rd Grade).

Toolkit - A User's Guide to Evaluation for National Service Programs	Corporation for National Service	3 Ring Notebook	This toolkit includes basic information on the universal elements of program evaluation – writing objectives; developing plans; developing instruments; and collecting, analyzing, and reporting data. Many tips and examples are included to help you move from concepts to action.
Urban Boatbuilders Graduation Standards - Manual and Performance Packages		3 Ring Notebook	Urban Boatbuilders provides opportunities for youth to develop positive skills, attitudes, and connections to their communities and to local water resources through the building and use of boats. This package represents a collaboration between Urban Boatbuilders and a team of teachers from St Paul Area Learning Center, an alternative school in St. Paul. The group worked as a team to articulate and formalize some of the academic lessons learned when students participate in the Urban Boatbuilders Program. It was developed as part of Designing Collaborations Between Community Based Organizations and Schools to Produce Curriculum Models for Service Learning Programs, an effort to produce curriculum models that demonstrate how the learning in the community meets Minnesota graduation standards contained in the basic skills and Profile of Learning.
Urban Stewards		3 Ring Notebook	The Urban Stewards program guides students in becoming stewards of their environment. Through the program, fifty elementary and middle level classrooms in Minneapolis public schools will implement environmental service learning projects in their communities.
We are all related, Service-Learning Civic Engagement Connectedness/w CD Rom	Community College National Ctr for Comm Engagement	Spiral Ring Booklet/CD Rom	This book is the culmination of the three-year Global Engagement of Multifaceted Stakeholders (GEMS) grant. The GEMS grant funded service learning projects in four-community colleges in the United States and four community colleges in the U.S. Territories. Specifically targeted were rural and tribal institutions serving Hispanic, Hawaiian and Pacific Islanders, and Black community college students.
What Works? Best Practice in Assessing Service-Learning	MDE/ Corporation for National Service	Paper Booklet	This document outlines best practice in combining college and university work-study experiences with community service and service-learning. It lists ten principles that help construct an effective community service work-study program, which are explained using specific campus examples. (CC)
Working for Children and Families: Safe and Smart After-School Programs	U. S. Department of Education	Booklet	
Working Together: A Minnesota Guide to Excellent Practices	3M	Booklet	This is a culmination of a joint effort by a number of individuals, businesses, schools and non-profit and government agencies who share the goal of preparing young people for productive citizenship. The guide celebrates the successes of business/schools/community partnerships across the state.
Young and Old Serving Together: Meeting Community Needs Through Intergenerational Partnerships	Generations United	Booklet	This document is designed to enlarge and expand the intergenerational community service mission and serve as a practical tool to anyone (including policy makers and program planning professionals) who wishes to learn about or start intergenerational community service programs (ICSPs). The following ICSP topics are discussed: rationale (building citizenship and understanding in a diverse society); best practices (guiding principles, components, myths); planning (assessing needs, engaging community partners, setting goals/objectives, selecting projects, defining roles, developing a resource and funding base); implementing (recruitment, participant orientation and training, sample activities); sustaining (support, community visibility, dissemination, program evaluation); the state of the art (Delta Service Corps and Partners for Tomorrow); and tips from three ICSP experts (Billie Ann Myers, John Briscoe, and Lynn Thornton).
Young and Old Serving Together: Meeting Community Needs Through Intergenerational Partnerships	Generations United	Booklet	
Youth and Caring - Role of Youth Programs in the Development of Caring	Center for Youth Development	Booklet	This paper looks at the extent to which youth organizations and programs are central to the cultivation of caring for young people, not just by individual design, but by collective purpose, structure, and philosophy.
Youth Consultants	Corporation for National Service	Pamphlet	This was written by ten students from Wren Middle School, Piedmont, SC. These students have served the service learning field as youth consultants, advocating for service learning at the local, state, regional and national level. We hope this book gets you excited about the world of being a youth consultant.

Youth Development and Resiliency Research	Center for Youth Development	Booklet	The research on substance abuse and prevention and intervention strategies is as rich, if not richer, than those developed to date on other problem behaviors. There is a working knowledge of good practice. Stressed in this paper, however, are two points. First, the overlap between good practice in adolescent substance abuse prevention and the prevention of other risk-taking behaviors among adolescence far outweighs the distinctions. Second, the overlap between the "preventions" suggests a need for placing problem prevention in a larger context - the context of youth development. The central argument of this paper is that talking about promoting youth development versus preventing youth problems is more than a semantic shift. It is a shift that can bring with it some fundamental changes in the way program and policy are developed, implemented, and evaluated. It is precisely because most of the strategies used to prevent substance abuse and other problems are, in fact, strategies that promote development - soci
Youth Development Policy - What American Foundations Can Do	Ewing Marion Kauffman Foundation	Booklet	Youth development is an emerging, vital field that pays inadequate attention to social policies shaping the programs and strategies that in turn enliven the field. This paper focuses on the policy environment that gives meaning- through policy-directed financial resources, regulations, and new designs- to the youth development field.
Youth Serving the Young	Youth Service America	Booklet	This is an information booklet on service-learning and the impact youth can have when they work with younger children at-risk. The background, need, research findings, and a list of grassroots organizations and efforts are discussed.
Youth Voice Begins With You!	Washington Youth Voice Project	Spiral Ring Booklet	YOUTH VOICE BEGINS WITH YOU! Offers a set of tips, tools, exercises, examples, and activities which have been created to help young people and adults who are committed to addressing issues and solving problems. It is designed to provide the theory and practice of Youth Voice and Youth-Adult Partnerships so that young people and adults can work together as partners to build stronger communities. Youth Voice is a term which refers to the ideas, opinions, involvement, and initiatives of people considered to be "young"--voices not often heard and involvement which has often been marginalized.