

Child Health & MINNESOTA Developmental Screening

QUALITY INDICATORS

REPRODUCIBLE MASTER
EVALUATION CHECKLISTS



3CHECKLIST

Component : Referral & Follow-up

Level: Community

Outcome: *The community has an effective follow-up and referral process in place to ensure appropriate and timely services will be provided to any child whose screening indicates a need for further evaluation, assessment, and/or treatment.*

INDICATOR	1	2	3	4	Priority for planning & improvement strategies	Action Plan:
1. The community partners assure that a plan is developed for coordination of the community referral and follow-up process. (This plan is part of a comprehensive community-based screening plan that includes outreach and screening components).						
2. The community partners assure that referral resources are appropriate, available, accessible, and culturally responsive to meet family needs.						
3. The community partners evaluate the referral and follow-up process and referral resources for availability and effectiveness.						

3CHECKLIST

Component: Referral & Follow-up

Level: Organization

Outcome: *The organization has an effective process and sufficient resources to work with other screening-related providers to ensure effective, family-friendly, culturally, and linguistically responsive assessment, evaluation, and/or referral and follow-up services for children and their families.*

Rating Code:

- 1= Full Implementation with ongoing evaluation; program meets or exceeds criteria for the indicator
- 2= Implementation in process; program partially meets criteria or implementation of strategies is emerging
- 3= Not yet; efforts to meet this indicator have not yet emerged
- 4= Not applicable or not enough information to respond

INDICATOR	1	2	3	4	Priority for planning & improvement strategies	Action Plan:
1. The organization implements a comprehensive plan and process for referral and follow-up.						
2. The organization partners with community agencies to provide adequate funding for referral and follow-up in the community.						
3. The organization recruits, hires and retains appropriate and adequate staff/FIRs to meet referral and follow-up objectives.						
4. The organization evaluates referral and follow-up to participating children and their families annually.						

3 CHECKLIST

Component: Referral & Follow-up

Level: Service Delivery

Outcome: *Children and their families who are referred through health and developmental screening receive appropriate and timely assessment, evaluation, and/or services to meet their identified potential need(s) .*

INDICATOR	1	2	3	4	Priority for planning & improvement strategies	Action Plan:
1. Families are informed of the referral/follow-up process.						
2. Families are given comprehensive information regarding all available providers for specific referral and child and/or family needs.						
3. Families receive complete and easy-to-understand information about their right to privacy and who may receive information about their child's screening results						
4. Families receive follow-up subsequent to the referral made at health and developmental screening.						
5. Children and their families receive assistance as needed to access referral and follow-up services.						

3 CHECKLIST

Component: Screening

Level: Community

Outcome: *All children in need of assessment, evaluation, diagnosis, and/or treatment are identified through a comprehensive, non-duplicative community-wide health and developmental screening process.*

Rating Code:	1= Full Implementation with ongoing evaluation; program meets or exceeds criteria for the indicator	2= Implementation in process; program partially meets criteria or implementation of strategies is emerging	3= Not yet; efforts to meet this indicator have not yet emerged	4= Not applicable or not enough information to respond	Priority for planning & improvement strategies	Action Plan:
1. The community partners assure all children receive a health and developmental screening by $3\frac{1}{2}$ - 4 years of age as required for public school kindergarten entrance.						
2. The community partners assure all children receive well-child screening according to periodicity schedules and program standards.						
3. The community partners develop and operationalize a coordinated community health and developmental screening plan for children. <i>(This plan is part of a comprehensive community based screening plan that includes outreach and referral and follow-up components).</i>						
4. The community partners evaluate health and developmental screening services annually.						

3 CHECKLIST

Component: Screening

Level: Organization

Outcome: *The organization participates in community-based health and developmental screening efforts to effectively identify children who need further assessment, evaluation and referral for services.*

INDICATOR	1	2	3	4	Priority for planning & improvement strategies	Action Plan:
1. The organization implements a comprehensive screening plan that addresses gaps, reduces duplication, and contains costs to improve service delivery of health and developmental screening services among agencies.						
2. The organization selects, uses, and maintains valid health and developmental screening tools, methods, and equipment.						
3. The organization assures that qualified and appropriately trained staff conducts health and developmental screening components						
4. The organization assures staff development on effective screening for children.						
5. The organization's budget allows sufficient staff, equipment, supplies, and resources to provide optimal health and developmental screenings.						

3 CHECKLIST

Component: Screening

Level: Service Delivery

Outcome: *All eligible children receive age-appropriate and complete health and developmental screenings to identify potential health and developmental concerns in a family-friendly, culturally and linguistically responsive way.*

INDICATOR	1	2	3	4	Priority for planning & improvement strategies	Action Plan:
1. Children have complete access to health and developmental screening services.						
2. Children receive health and developmental screening in an environment which is safe, respectful, and family-friendly.						
3. Children receive health and developmental screenings that are responsive to the issues of ethnicity, culture, and language.						
4. Children receive appropriate and timely health and developmental screening according to current program standards and schedules.						

3CHECKLIST

Component: Outreach

Level: Community

Outcome: *The community works together to ensure that all children participate in health and developmental screening within the recommended timeframes.*

INDICATOR	1	2	3	4	Priority for planning & improvement strategies	Action Plan:
1. The community develops and operationalizes a comprehensive plan for outreach to all eligible families. (This plan is part of a comprehensive community-based screening plan that includes screening and referral and follow-up components).						
2. The Community uses common and consistent messages regarding health and developmental screening programs.						
3. The community conducts outreach activities and uses public awareness materials that are sensitive to culture, language, literacy, and family needs.						
4. The community evaluates outreach to eligible children and their families annually.						

3CHECKLIST

Component : Outreach

Level: Organization

Outcome: *The organization has an effective process and sufficient resources to work with other screening-related providers to ensure all eligible children participate in health and developmental screenings.*

Rating Code:

- 1= Full Implementation with ongoing evaluation; program meets or exceeds criteria for the indicator
- 2= Implementation in process; program partially meets criteria or implementation of strategies is emerging
- 3= Not yet; efforts to meet this indicator have not yet emerged
- 4= Not applicable or not enough information to respond

INDICATOR	1	2	3	4	Priority for planning & improvement strategies	Action Plan:
1. The organization implements a comprehensive outreach plan that includes evaluation.						
2. The organization promotes health and developmental screenings.						
3. The organization recruits, hires, and retains appropriate and adequate staff FTEs to meet outreach objectives.						
4. The organization ensures staff development on effective outreach strategies to families.						
5. The organization evaluates outreach to eligible children and their families annually.						

3CHECKLIST

Component: Outreach

Level: Service Delivery

Outcome: *All eligible children participate in community-based health and developmental screening within recommended timeframes.*

Rating Code:

- 1= Full Implementation with ongoing evaluation; program meets or exceeds criteria for the indicator
- 2= Implementation in process; program partially meets criteria or implementation of strategies is emerging
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- 4= Not applicable or not enough information to respond

INDICATOR	1	2	3	4	Priority for planning & improvement strategies	Action Plan:
1. Families of eligible children are effectively informed of age-appropriate health and developmental screening services.						
2. Families are offered assistance with county or community transportation as needed and available.						
3. Families are offered assistance with interpretive services, as needed.						
4. Families have choices in health and developmental screening providers and hours of service.						