MINNESOTA BOARD OF TEACHING

Board of Teaching Minutes
November 9, 2012

Board members present: John Bellingham, Dan Bittman, Lesa Covington Clarkson, Ron Hill, Mike Larson, Karen Palmen, Diane O'Brien and Leonard Runck

Board members not present: Erin Azer, Kristi Delaney, Kim Hill

I. **Call to order**: The November 9, 2012, meeting of the Minnesota Board of Teaching was convened by Chair, L. Runck at 8:35 a.m. at the Minnesota Department of Education, Conference Center A, room 13.

Chair L. Runck welcomed Board members, staff, and guests to the meeting.

Chair L. Runck made the following announcements:
D. O'Brien will join K. Hill, R. Hill and K. Palmen on the Board's Legislative Committee.

Chair L. Runck requested that the current list of committee assignments be sent to all members.

II. **Licensure Matters**: Chair L. Runck closed meeting for Licensure Matters at 8:38 a.m.

R. Hill moved that the Board of Teaching adopt the Stipulation Agreement in the matter of the teaching license of John T. Wangberg signed by John T. Wangberg on October 15, 2012, and that the Chair of the Board be authorized to sign the Stipulation Agreement on behalf of the Minnesota Board of Teaching. D. Bittman seconded the motion. The motion carried unanimously.

J. Bellingham moved that the Board of Teaching adopt the Stipulation Agreement in the matter of the teaching license of Larry Arden Lightner signed by Larry Arden Lightner on October 29, 2012, and that the Chair of the Board be authorized to sign the Stipulation Agreement on behalf of the Minnesota Board of Teaching. L. Covington Clarkson seconded the motion. The motion carried unanimously.

The meeting was reopend to the public at 8:51 a.m.

III. **Business Meeting**

A. **Approval of Agenda with Flexibility:** R. Hill moved approval of the agenda with flexibility. M. Larson seconded the motion. The motion carried unanimously.

B. Consent Agenda:

1. **Approval of the October 12, 2012, Board of Teaching minutes**: D. Bittman moved approval of the Consent Agenda. M. Larson seconded the motion. The motion carried unanimously.

2. **Institutional and Program Approvals**:

The following licensure program was recommended for INITIAL approval by reviewers who evaluated Request for Initial Program Approval (RIPA):

Martin Luther College- Approval through June 30, 2014
8710.4525 Teachers of Computer, Keyboarding, and Related Technology Applications (K-12)

3. **Waiver requests:**

Anoka-Hennepin	James Strouth	Experimental Prog.
Anoka- Hennepin - Chemical Depend Program	Lenel Wolf Jill Parent	Experimental Prog. Experimental Prog.
Anoka – Hennepin – ALP	Jesse Olson Megan Hendrix Carrie Scheu Kate Lorenz Tracy Bengtson Tehmeena Qamar Denise Kne	Experimental Prog. Experimental Prog. Experimental Prog. Experimental Prog. Experimental Prog. Experimental Prog. Experimental Prog.
Anoka – Hennepin – Care and Treatn Center	Jeanne Gluesing Jessika Brustuen Linda Schiesl Gary Johnston Annette Jagger Jacqueline Nisporic	Experimental Prog. Experimental Prog. Experimental Prog. Experimental Prog. Experimental Prog. Experimental Prog.
Anoka – Hennepin – ALC	Peder Engebretson Nancy Sandeen Nathan Menges	Experimental Prog. Experimental Prog. Experimental Prog.
Austin – Care and Treatment Center	Brock VaDeer Richard Darling David Freese Hillary Stockwell Todd Berglund Bryan Boysen	Experimental Prog. Experimental Prog. Experimental Prog. Experimental Prog. Experimental Prog. Experimental Prog.
Harbor City International	Peter Langr Ted Buck Amanda Hexum Emily Parr Tom Maloney Ted Anderson Elizabeth Holte Jennifer Wedan Gregg Dold Ruth Kiuisto Carol Furchert	Experimental Prog. Experimental Prog. Experimental Prog. Experimental Prog. Experimental Prog. Experimental Prog. Experimental Prog. Experimental Prog. Experimental Prog. Experimental Prog. Experimental Prog.
Hermantown – ALP	Dale Mundle	Experimental Prog.
Hibbing – ALP	MaryPat Rocchio Carol Pengal	Experimental Prog. Experimental Prog.

Inver Grove Heights	Mary Dillion Rebecca Prall Krishna Yuvaraj Katherine Martin	Experimental Prog. Experimental Prog. Experimental Prog. Experimental Prog.
ISD 287 – ALC	Elizabeth Huesing	Experimental Prog.
LaCrescent Montessori	Tami Holtslander	Experimental Prog.
Maple River	Cory Roeker	Experimental Prog.
Mid-State Education District	Kelly Framer David Brown	Experimental Prog. Experimental Prog.
Minneapolis – Care and Treatment C	Jill Figge Ryan Galindo David Coffey	Experimental Prog. Experimental Prog. Experimental Prog.
Minneapolis – Contract Alternative	Wendy Smith Tom Lonetti Mary Donohue Ben Savitt Heather Stockton	Experimental Prog. Experimental Prog. Experimental Prog. Experimental Prog. Experimental Prog.
Minnesota Department of Corrections Togo	Monica Fontana David Taplin	Experimental Prog. Experimental Prog.
Northeast Metro 916 – Care and Trea Center	Kristie Donahue Maggie Anderson Sally Ryan Kate Bienias	Experimental Prog. Experimental Prog. Experimental Prog. Experimental Prog.
Owatonna Public School	Paul Jaeger Erin Enger Valorie Rose Dam Van Nguyen	Experimental Prog. Experimental Prog. Experimental Prog. Experimental Prog.
Rosemount-Apple Valley-Egan – ALP ALC	Lisa McNamara Tyler Zimmerman	Experimental Prog. Experimental Prog.
St. Paul – Care and Treatment	Bruce Lindberg Jennifer Mog	Experimental Prog. Experimental Prog.
SW/WC Coop. – Care and Treatment Center	Terri Collins TaiAnna Moe Eric Ose	Experimental Prog. Experimental Prog. Experimental Prog.
Stillwater – ALC	Thomas Wend	Experimental Prog.

4. **Report**: Variance and Temporary Limited License Appeals issued. Report was received.

C. Discretionary Variance Requests:

Eden Valley- Watkins	Susan Knutson	Psychology – college in the schools course
Hills Beaver Creek	Marie La Rock	Early Childhood
ISD 287	Josephine Auyeung	Chinese Language
St. Paul Schools	Derrick Carr	Math

R.Hill moved to approve all discretionary variance requests. D. Bittman seconded the motion. The motion carried unanimously.

Additional Discretionary Variance Request: Dean Nagel and Dr. Appleman from Carleton College provided information regarding their request and answered questions from Board members.

R. Hill moved the following approval:

Beginning July 1, 2013 Carleton College be granted Conditional Approval through June 30, 2014, with the following conditions:

1. A compliance report addressing the unmet standards from the last institutional review must be submitted by April 1, 2013 with a one day onsite review of those standards to be conducted prior to the end May 2013; and
2. A full onsite review to validate all institutional standards must be conducted by December 2013; and
3. A compliance report on all standards, with supporting evidence, must be submitted a minimum of seventy days (70) prior to the scheduled onsite visit date; and
4. All standards of rule 8700. 7600 subparts A-H must be met to move from Conditional Approval to Continuing Approval; and
5. No new licensure candidates may be enrolled in Carleton's teacher preparation programs while the unit has "Conditional Approval" status.

M. Larson seconded the motion. R. Hill called the question. The motion carried unanimously.

D. Community Expert Requests

Board members were given time to review materials again.

J. Bellingham moved to approve all Group I First Time Nonlicensed Community Expert requests with the exception of Higher Ground (Omar), L. Covington Clarkson seconded the motion. J. Bellingham, D. Bittman, L. Covington Clarkson, R. Hill, M. Larson, D. O'Brien and L. Runck voted yes. K. Palmen voted no. The motion carried.

R. Hill moved to approve the request from Higher Ground (Omar). D. Bittman seconded the motion. J. Bellingham, D. Bittman, L. Covington Clarkson, R. Hill, D. O'Brien and L. Runck voted yes. K. Palmen and M. Larson voted no. The motion carried.

D. Bittman moved to approve the additional First Time Nonlicensed Community Expert request from Brainerd. R. Hill seconded the motion. The motion carried unanimously.

Group I – First Time Nonlicensed Community Expert Requests approved

School	Teacher	Program
AFSA	Christopher Garcia	Dance 7
Brainerd	Jody Converse Jessica Wales	ASL 9-12 Special Education: EBD 9-12
Bright Water Elementary	Veronica Carrillo Vital	Kindergarten
Community School of Excellence	Choua Yang	Hmong Language K-5
Higher Ground	Zahra Omar	Life Sciences 9
Hinckley-Finlayson	Kari Dutcher	Early Childhood and Family and Parent Education
ISD 287	Debra Gormley Vena Jones	Special Ed: LD and ASD K-12 Special Ed: EBD K-12
Lakes International Language	Bryce Bohne	Elementary Education K
Minneapolis	Jozette Black	Reading K-12 and Bilingual Bicultural K-6

	Rachel Fanney Jamal Abdulahi Susan Butwin	Elementary Education K-12 and Bilingual Bicultural K-12 Arabic Language Special Education: EBD K-6
Prairie Seeds Academy	Maignia Lo	Math 6-8
Rochester math and Science Academy	Abdullahi Ali Yare	Arabic and Somali K-8

K. Palmen moved to approve all Group II Renewal/Repeat Nonlicensed Community Expert requests with the exception of Bright Water Elementary (Lewis), Plummer (Bernstein), Rochester Math and Science (Hassan). M. Larson seconded the motion. K. Palmen voted no. The motion carried.

J. Bellingham moved to approve the request from Bright Water Elementary (Lewis). L. Covington Clarkson seconded the motion. The motion carried unanimously.

L. Covington Clarkson moved to approve the request from Plummer (Bernstein). K. Palmen seconded the motion. The motion was denied.

R. Hill moved to approve the request from Rochester Math and Science (Hassan). D. Bittman seconded the motion. J. Bellingham, D. Bittman, L. Covington Clarkson, R. Hill, M. Larson, D. O'Brien and L. Runck voted yes. K. Palmen voted no. The motion carried.

Group II – Renewal/Repeat Nonlicensed Community Expert Requests approved

Bright Water Elementary	Aida Sarr Lewis	Elementary 4-6
Community School of Excellence	Li Sun	Chinese Language 6-8
Minnetonka	Yinglu Wang	Chinese Language K-12
Minneapolis	Denise Clarke Hugo Barrios Yuanxiang Shi Rita Farah	Cosmetology 9-12 Kindergarten and Bilingual Bicultural K-6 Chinese Language K-12 Arabic Language K-12
Moorhead	Michele Rolewitz	ASL 9-12
Rochester Math and Science	Mohamud Sh Ali Hassan	Arabic and Somali Language K-4
St. Paul	Ju Chang Wang	Chinese K-12
Ubah Medical Academy	Ahmed Kassim	Arabic and Somali Language 9-12
Yinghua Academy	Jingzi Xu Fang Wu Linlin Liu Pamella Stommes Mary Zhang Shu-Mei Lai Shih-Yu Kuo	Elementary Ed grade 4 Elementary Ed grade 2 Elementary Ed grade 1 Elementary Ed grade 5 Elementary Ed grade 1 Elementary Ed grade 3 Chinese Language K-8

E. MDE Report: Dr. Rose Chu, Assistant Commissioner provided information about support from national technical centers, including REL-Midwest and the Midwest Regional Comprehensive Center, and reported on MDE's development of a longitudinal data system.

F. Public Comment:
Scott Page, Minnesota State University – Mankato, provided the "MACTE Minute." (Minnesota Association of Colleges for Teacher Education).

III. Unfinished Business: None at this time.

IV. New Business

A. Action: Changes to the MTLE Testing Program: Karen Balmer presented recommendations based on the Board's prior discussions and review of MTLE data at the October meeting. Dr. Marty Karlin, Evaluation Systems, was available for questions by phone.

R. Hill moved to approve the following recommendations:

1. To pursue legislation that would authorize the Board of Teaching to establish an alternative (state-approved coursework) for measuring the Basic Skills competencies for candidates who are not successful in demonstrating competence in the testing environment.
2. To pursue legislation that would authorize the Board of Teaching to allow licensed teachers from other states who otherwise meet Minnesota licensure requirements to be issued a one-year license prior to meeting the Basic Skills testing requirements.
3. To pursue legislation that would provide up to 3 years for non-native English speakers to meet the Basic Skills testing requirements.
4. To establish cycles for ongoing review of the testing program and targeted review of specific subtests based on pass rate results (very low or very high), test statistics, and changes in teacher licensure requirements or other policy changes.
5. In accordance with the criteria set forth in #4, to reconvene standard-setting panels for the following subtests:
   Middle Level Mathematics, Subtests 1-2
   French, Subtests 1-2
   German, Subtests 1-2
   Spanish, Subtests 1-2
   Earth and Space Science, Subtests 1-2
   Physics, Subtests 1-2
6. Monitor the impact of additional time provided for Middle Level Mathematics Subtests 1 and 2, Physics Subtests 1 and 2, and Basic Skills Writing; review data from timing analysis to determine whether additional time should be added for other fields.
7. Identify ways to provide additional feedback to candidates, licensure programs, and school districts to better understand candidate performance and provide remediation.
8. Provide targeted information to candidates, licensure programs, and school districts regarding:
   a. Preparation materials available, including test frameworks, formulas/constants pages, constructed response directions/performance characteristics/scoring scales, and fee-based materials.
   b. Performance data using the subareas and test objectives to better understand statewide candidate performance trends.
   http://www.mtle.nesinc.com/PageView.aspx?f=GEN_MatchStudies.html
   c. Reports and data available in ResultsAnalyzer

M. Larson seconded the motion. The motion carried unanimously.

B. **Report: 2011-12 Rule Exceptions**: Heather Ward presented the annual Rule Exceptions report for 2011-2012, including a summary document providing both the raw number of special permissions granted as well as the FTE that these permissions represented. She also provided a summary table of all NonLicensed Community Experts by licensure field, in order of highest to lowest volume.

C. **Report: Planning for the 2013 Legislative Session:**. Karen Balmer presented several topics that warrant Board discussion and possible consideration for legislative action.

D. **Action: Delegation of Authority:** Karen Balmer shared about recent conversations with BOT legal counsel regarding establishing a "Delegation of Authority" affirming the role of the Executive Director to serve as the signator for Board of Teaching contracts. She spoke specifically of a current process for the edTPA and approval received from the Minnesota Department of Administration to proceed with a single source contract.

   R. Hill moved to authorize the Executive Director to enter into agreements and/or contracts on behalf of the Board of Teaching, effective for the 2012-2013 fiscal year, in consultation with the Board Chair and/or Executive Committee. L. Covington Clarkson seconded the motion. J. Bellingham, D. Bittman, L. Covington Clarkson, R. Hill, M. Larson, D. O'Brien and L. Runck voted yes. Karen Palmen voted no.The motion carried.

E. **Report: edTPA Updates and Ongoing Policy Discussions:** Karen Balmer presented information and updates regarding edTPA, including new communications efforts and the process for hiring an edTPA Coordinator. There are also important policy discussions underway within the edTPA Steering Committee, including the use of edTPA;

F. **Action: Nominating Committee:** In accordance with the BOT by-laws, an election committee was designated. Elections for the Board's Executive Committee will take place at the December meeting. The positions include: Chair, Vice Chair, and two additional Executive Committee members. Board members wishing to nominate themselves or another member should contact Leonard Runck or Lesa Covington Clarkson.

G. **Action: Possible revisions to the BOT By-laws:** This agenda item was postponed.

V. Reports: None at this time

VII. Adjourn: R. Hill moved to adjourn the meeting at 3:05 p.m. D. Bittman seconded the motion. The motion carried unanimously.

Next meeting: Friday, December 14, 2012