

### School Nutrition Tuesdays @ 2 Webinars

Date	Topic	Description	Registration Link
September 9, 2014 2:00 PM – 3:00 PM	Approving Applications for Educational Benefits	In this session participants will learn the three ways to certify students to receive meal benefits using the Application for Educational Benefits. Participants will also learn what information must be kept on a roster of student benefits.	<a href="#">Approving Applications for Educational Benefits Registration</a>
September 16, 2014 1:00 PM – 2:00 PM <i>(note time change)</i>	Direct Certification for Meal Benefits	Many students can be certified for meal benefits using direct certification methods. In this session participants will learn four direct certification methods and ways to maximize direct certification.	<a href="#">Direct Certification for Meal Benefits Registration</a>
September 23, 2014 2:00 PM – 3:00 PM	Verification Process for School Nutrition Programs	Annually, sponsors of School Nutrition Programs must verify Applications for Educational Benefits with a process that begins October 1. This session will provide step-by-step instructions and requirements for completing the verification process.	<a href="#">Verification Process Registration</a>
September 30, 2014 2:00 PM – 3:00 PM	CLiCS: Claims for Reimbursement	With changes in state reimbursement amounts there are changes in the claim for reimbursement entry process. Learn the claim entry and adjustment process. We will discuss ways to utilize the Cyber-Linked Interactive Child Nutrition System (CLiCS) as a useful fiscal tool to help ensure you are getting the most value out of your nutrition program. This session is recommended for all CLiCS users, specifically business managers, claims entry and applications management staff.	<a href="#">CLiCS: Claims for Reimbursement Registration</a>

Date	Topic	Description	Registration Link
October 7, 2014 2:00 PM – 4:00 PM	School Nutrition Essentials: School Nutrition Programs Overview	This course is for charter/private school administrators and provides a high-level overview of School Nutrition Program opportunities and requirements. School Nutrition Program requirements are discussed based on the module format of a School Nutrition Program Administrative Review. Areas covered include: meal access and reimbursement, nutrition quality and meal components, resource management and general program compliance.	<a href="#">School Nutrition Essentials: School Nutrition Programs Overview Registration</a>
October 14, 2014 2:00 PM – 4:00 PM	School Nutrition Essentials: Meal Benefits Certification and Issuance	This course is intended for school staff who approve meal applications and maintain meal benefit information in the student database. Participants will learn to correctly approve and process Applications for Educational Benefits, directly certify students for meal benefits, create rosters and maintain the required documentation for compliance with program regulations.	<a href="#">School Nutrition Essentials: Meal Benefits Certification and Issuance Registration</a>
October 21, 2014 2:00 PM – 4:00 PM	School Nutrition Essentials: Meal Service Essentials	This session is intended for school staff who plan, prepare and/or serve school meals. Participants will learn the school meal patterns, the basics about the Offer vs. Serve provision and what records to maintain, and how to complete documents to prove that meals served meet program requirements.	<a href="#">School Nutrition Essential: Meal Service Essentials Registration</a>
October 28, 2014 2:00 PM – 4:00 PM	School Nutrition Essentials: Meal Counting and Claiming	This session is intended for school staff responsible for obtaining and recording meal counts and completing the monthly claim for reimbursement. Participants will learn how to obtain accurate point-of-service meal counts, complete claim editing, and will review school food authority meal claiming responsibilities. The session will walk participants through the process of completing a claim for reimbursement in CLiCS.	<a href="#">School Nutrition Essentials: Meal Counting and Claiming Registration</a>
November 4, 2014 2:00 PM – 3:00 PM	Verification Reporting in CLiCS	This session will go over verification reporting requirements in CLiCS and explain required data elements. Verification reports are due November 15.	<a href="#">Verification Reporting in CLiCS Registration</a>
November 11, 2014	No Webinar		

Date	Topic	Description	Registration Link
	Veterans Day		
November 18, 2014 2:00 PM – 3:00 PM	Smart Snacks in Schools Requirements	The Smart Snacks in Schools nutrition standards support better health for our kids and echo the good work already taking place in schools across the country. These standards take effect July 1, 2014, and will impact all food sold to students during the school day. This session will provide participants with an understanding of Smart Snacks standards. Topics discussed will include administrative and recordkeeping procedures, resources and additional helpful information. Participants will be guided through the process of determining if a product is acceptable to sell to students during the school day.	<a href="#">Smart Snacks in Schools Requirements Registration</a>
November 25, 2014 2:00 PM – 3:00 PM	School Nutrition Update 1	Join Deb Lukkonen, Supervisor for School Nutrition Programs, for an update on school nutrition in Minnesota.	<a href="#">School Nutrition Update 1 Registration</a>
December 2, 2014 2:00 PM – 3:00 PM	Breakfast Meal Pattern Requirements	The breakfast meal pattern changed for school year 2014-15. This session will review the changes and Offer vs. Serve requirements for breakfast.	<a href="#">Breakfast Meal Pattern Requirements Registration</a>
December 9, 2014 2:00 PM – 3:00 PM	Summer Food Service Program for Schools	Summer is just around the corner and now is the time to start planning for your Summer Food Service Program. This session will provide an overview of the Summer Food Service Program requirements for schools thinking about offering this meal opportunity in their community.	<a href="#">Summer Food Service Program for Schools Registration</a>
December 16, 2014 2:00 PM – 3:00 PM	Food Production Records	Participants will be introduced to the required elements of food production records. Learn what records must be maintained and how to complete documents to verify that meals served meet program requirements.	<a href="#">Food Production Records Registration</a>
December 23, 2014 2:00 PM – 3:00 PM	Afterschool Snacks in Schools	Afterschool Snack programs can be offered in school that have an after school enrichment/education program. Participants will learn the Afterschool Snack program meal pattern, operational	<a href="#">Afterschool Snacks in Schools Registration</a>

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		standards and record keeping requirements.	
December 30, 2014	No Webinar Happy Holidays		
January 6, 2015 2:00 PM – 3:00 PM	School Nutrition Essentials: School Nutrition Programs Overview	This course is for charter/private school administrators and provides a high-level overview of School Nutrition Program opportunities and requirements. School Nutrition Program requirements are discussed based on the module format of a School Nutrition Program Administrative Review. Areas covered include: meal access and reimbursement, nutrition quality and meal components, resource management and general program compliance.	<a href="#">School Nutrition Essentials: School Nutrition Programs Overview Registration</a>
January 13, 2015 2:00 PM – 3:00 PM	School Nutrition Essentials: Meal Benefits Certification and Issuance	This course is intended for school staff approving meal applications and maintaining meal benefit information in the student database. Participants will learn to correctly approve and process Applications for Educational Benefits, directly certify students for meal benefits, create rosters and maintain the required documentation for compliance with program regulations.	<a href="#">School Nutrition Essentials: Meal Benefits Certification and Issuance Registration</a>
January 20, 2015 2:00 PM – 3:00 PM	School Nutrition Essentials: Meal Service Essentials	This workshop is intended for school staff who plan, prepare and/or serve school meals. Participants will learn the school meal patterns, the basics about the Offer vs. Serve provision and what records to maintain, and how to complete documents to prove that meals served meet program requirements.	<a href="#">School Nutrition Essential: Meal Service Essentials Registration</a>
January 27, 2015 2:00 PM – 3:00 PM	School Nutrition Essentials: Meal Counting and Claiming	This session is intended for school staff responsible for obtaining and recording meal counts and completing the monthly claim for reimbursement. Participants will learn how to obtain accurate point-of-service meal counts, complete claim editing, and will review school food authority meal claiming responsibilities. The session will walk participants through the process of completing a claim for reimbursement in CLiCs.	<a href="#">School Nutrition Essentials: Meal Counting and Claiming Registration</a>
February 3, 2015	Food Safety Plans for	School Nutrition Program sponsors must comply with food	<a href="#">Food Safety Plans</a>

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2:00 PM – 3:00 PM	Schools	<p>safety and sanitation requirements, including food handling and storage practices, requesting and preparing for required inspections, emergency readiness planning and Hazard Analysis and Critical Control Points (HACCP) requirements.</p> <p>This session will identify the required elements of a food safety plan and introduce participants to tools that will assist in developing a written food safety plan for their facilities.</p>	<a href="#">for Schools Registration</a>
February 10, 2015 2:00 PM – 3:00 PM	Fresh Fruit and Vegetable Program Overview	The Fresh Fruit and Vegetable Program (FFVP) offers a serving of fresh fruit or vegetable to students in qualifying schools at a time other than breakfast and lunch. This session will outline FFVP eligibility, requirements and application procedures.	<a href="#">Fresh Fruit and Vegetable Program Overview Registration</a>
February 17, 2015 2:00 PM – 3:00 PM	School Nutrition Update 2	Join Deb Lukkonen, Supervisor for School Nutrition Programs, for an update on school nutrition in Minnesota.	<a href="#">School Nutrition Update 2 Registration</a>
February 24, 2015 2:00 PM – 3:00 PM	Community Eligibility Provision	The Community Eligibility Provision (CEP) is a new, innovative program that makes it easier for high-need schools to serve free meals to all students. In order to participate, LEAs and/or schools must meet a minimum level of identified students for free meals, agree to serve free lunches and breakfasts to all students and agree to cover (with non-federal funds) any costs of providing free meals to all students above amounts provided in federal assistance. This session will review CEP requirements and application procedures	<a href="#">Community Eligibility Provision Registration</a>
March 3, 2015 2:00 PM – 3:00 PM	School Lunch Meal Pattern	Lunch meal pattern requirements meal components, vegetable subgroups, whole grain-rich foods and grade group serving sizes will be covered in this session.	<a href="#">School Lunch Meal Pattern Registration</a>
March 10, 2015 2:00 PM – 3:00 PM	Offer vs Serve for Breakfast and Lunch	Learn the basics about the Offer vs. Serve provision and how the Healthy, Hunger-Free Kids Act regulations affect the implementation of this option for breakfast and lunch meal service. Test your knowledge of Offer vs. Serve by participating in activities to assist you in recognizing a	<a href="#">Offer vs Serve for Breakfast and Lunch Registration</a>

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		reimbursable meal.	
March 17, 2015 2:00 PM – 3:00 PM	Paid Lunch Equity	The Paid Lunch Equity (PLE) provision of the Healthy, Hunger-Free Kids Act of 2010 requires school food authorities (SFAs) to ensure that sufficient funds are paid to the school food service account to cover the costs of paid student lunches. This session will provide an overview of PLE and walk participants through completing a PLE spreadsheet.	<a href="#">Paid Lunch Equity Registration</a>
March 24, 2015 2:00 PM – 3:00 PM	School Nutrition Update 3	Join Deb Lukkonen, Supervisor for School Nutrition Programs, for an update on school nutrition in Minnesota.	<a href="#">School Nutrition Update 3 Registration</a>
March 31, 2015 2:00 PM – 3:00 PM	Wellness Policy Requirements for Schools	Learn about the expanded requirement for wellness policies in the Healthy, Hunger-Free Kids Act regulations. The Act requires the local educational agency (LEA) to inform and update the public (including parents and students) about the content and implementation of the local wellness policies. LEAs are also required to measure and make available to the public periodic assessments of the local wellness policy. This session will provide an overview of the changes to the wellness policy requirements for school participation in School Nutrition Programs.	<a href="#">Wellness Policy Requirements for Schools Registration</a>
April 7, 2015 2:00 PM – 3:00 PM	Civil Rights Requirements for School Nutrition Programs	This session will provide an overview of civil rights requirements for sponsors of School Nutrition Programs.	<a href="#">Civil Rights Requirements for School Nutrition Programs Registration</a>
April 14, 2015 2:00 PM – 3:00 PM	Planning a Cycle Menu	Utilizing a cycle menu in school meal programs can help control food cost, increase participation, reduce paperwork and ensure meal pattern requirements are met. This session will walk participants through a basic process for planning a cycle menu. Participants will leave the session with the beginning of	<a href="#">Planning a Cycle Menu Registration</a>

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		a customized cycle menu for their facility.	
April 21, 2015 2:00 PM – 3:00 PM	Special Diet Needs in School Nutrition Programs	Learn the requirements for providing special diet modifications for students with and without a disability.	<a href="#">Special Diet Needs in School Nutrition Program Registration</a>
April 28, 2015 2:00 PM – 3:00 PM	School Nutrition Update 4	Join Deb Lukkonen, Supervisor for School Nutrition Programs, for an update on school nutrition in Minnesota.	<a href="#">School Nutrition Update 4 Registration</a>
May 5, 2015 2:00 PM – 3:00 PM	Sodium in School Meals	<p>New sodium requirements for school breakfast and lunch become effective July 1, 2014. Stay calm and register for this session. Participants of this informative training will:</p> <ul style="list-style-type: none"> <li>• Better understand the health implications of consuming a high-sodium diet.</li> <li>• Learn how simple scratch cooking can reduce sodium in school meals.</li> <li>• Explore and practice culinary skills to reduce the sodium content of meals.</li> <li>• Practice identifying the amount of sodium in food.</li> <li>• Learn a variety of techniques for adding flavor to food.</li> </ul>	<a href="#">Sodium in School Meals Registration</a>
May 12, 2015 2:00 PM – 3:00 PM	Food Buying Guide Basics for School Nutrition Programs	If you haven't pulled your Food Buying Guide off the shelf recently, this is the session for you. This session will provide an overview of the Food Buying Guide and how to use it to determine creditable portions for school meals. Through hands-on activities, discover how to apply information in the Food Buying Guide to determine how your recipes will credit towards the meal pattern.	<a href="#">Food Buying Guide Basics for School Nutrition Programs</a>
May 19, 2015 2:00 PM – 3:00 PM	Whole Grains and Legumes for School Nutrition Programs	This session will provide an overview of the whole grain-rich requirement in school meal programs. Participants will be able to identify a whole grain-rich item and determine how grain items credit in school meal programs. The new U.S. Department of Agriculture Whole Grain Resource will be	<a href="#">Whole Grains and Legumes for School Nutrition Programs Registration</a>

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		<p>introduced.</p> <p>This session will also provide an overview of the beans, peas and legumes subgroup of the vegetable component. We will review the legume subgroup requirements and share recipes and ideas to incorporate more variety of beans, peas and legumes in school lunch menus.</p>	
<p>May 26, 2015 2:00 PM – 3:00 PM</p>	<p>School Nutrition 2014-15 Year-End Wrap-Up</p>	<p>Join Deb Lukkonen, Supervisor for School Nutrition Programs, for an update on school nutrition in Minnesota. Deb will share the mission and vision for the Minnesota Department of Education-Food and Nutrition Service, past accomplishments and future goals as we work to ensure the health and well-being of our students.</p>	<p><a href="#">School Nutrition 2014-15 Year-End Wrap-Up Registration</a></p>